

FCCLA Board Meeting

January 31, 2016

9am – In Person, Herrick Hall

- I. Call the Meeting to Order – Cindy
- II. Roll Call: Kim, Nicole, Megan, Margie, Jared – Call In, Dustin – Call In, Karen, Cindy, Amy - Absent, Carissa, Tiana - Absent, Bethany, Jamie. Quorum was present. Penny – Guest
- III. Meeting Minutes: Submitted online in Dropbox Folder
 - a. Correspondence - None
 - b. There is now a version of the minutes written for each meeting for public posting with
 - c. Online Voting – Megan moved to include online board votes in the following meeting’s minutes, it was seconded. Motion passed.
 - d. *Margie moved to approve the minutes it was seconded by Karen; and motion carried.*
- IV. Financial Report - Nicole
 - a. Current Budget: Currently \$1900 short of budgeted income, but chapters still affiliating up until SLC. (Can affiliate through May 1st to stay on this fiscal year.) There are not many expenses due to timing of this meeting.
 - b. HB 86: On track with expenses for the HB 86 funding. Our Financial Review was a majority of the cost for the current expenses. We have met our goals for Quarter 1-2.
 - c. Leadership Rally: Income was \$17,880 (Includes \$8000 subsidization through HB 86); expenses were \$15,552.73. We were able to finish in black, thanks to sponsorships and schools/ advisers requiring less of the financial support made available.
 - d. Expense Forms: Distributed to Board
 - e. MFEC Award Expenditures: Spent \$509.85 on the *Good and Cheap* Books and lesson plans, etc. Also posted on MT FCCLA website for chapters not in attendance to LR. Report is being submitted to MFEC. Potential for future applications.
 - f. BOD Insurance:
 - i. Nonprofit and Career and Technical Student Organization Insurance; Quote for \$2600 which is higher than last year. National FCCLA sponsors a pieced plan, where as our current plan is very comprehensive.
 - ii. *A motion was made by Margie to renewing insurance for next year, it was seconded by Karen, and motion carried.*
 - g. *A motion was made by Karen to approve the financial report it was seconded by Megan, and motion carried.*
 - h. We need to look into credit card processing. Concern with transaction fees.
 - i. A committee was formed (Jamie, Jared, Margie, Nicole, Megan) to look into options by June Board Meeting, it will impact budgets.
 - i. Membership Report: 55/67 chapters as of January 24. 962/1063 members. 60/69 advisers. 3 new chapters, 3 closed chapters. HB 86 goal wants to sustain, not 2% increase – hopefully.
 - i. Are there ways to boost membership? – Perhaps focus on fall rather than reacting to spring low numbers. So many first year teachers, focus on teaching about membership to ALL. Leadership Rally may begin to trickle down. It is a struggle in small schools with CTSO propaganda (BPA is easier, etc.).
 1. Cindy uses swag bag incentives at the beginning of the year.
 2. Programming committee charged with creating an initiative and/or campaign at the June Board Meeting.

Reports – 9:49am

- I. Office of Public Instruction – Megan

- a. Attended SAMM in replacement of Nicole. Great resources and networks FIDM was there, great presentation, and excited to work with FCS and FCCLA more consistently. Marriott saved Nationals this year in San Diego – need to focus appreciation for this. Current concerns with Nationals consist of Dress Code and STAR Event limitations. The current excuse for limiting events is amount of evaluators. Another question was why it is so expensive, and does not cover anything?
- II. State Director Report – Nicole
 - a. Update on Strategic Planning Process
 - i. HB 86 Goals – On track
 - b. National FCCLA : Reported by Megan
- III. State Executive Council Report – Kim
 - a. Key Features of Program: Actively involved in Pen Pal program, officers have written letters, developed workshops for district meetings, keep SLC sessions full of activity led by SEC
 - b. Incoming Team: First conference call completed, adjusted format of officer acquisition to online, and online test taking with qualified proctor before SLC. Interview process will be similar this year, focus on scenario based questions (parli pro, interaction, etc.).
 - c. August Meeting - May be funds to hold this in preparation for Leadership Rally, no workshops led by SEC team, instead their focus will be on kicking off the year in chapters and districts
 - i. Karen suggests that dress should be ordered using normal sizes rather than sizing guide. Nicole is excited to see new chapters sponsoring officers.
- IV. Montana State University – Nicole
 - a. Say Yes to FCS Day – November 7; 10 participants, not many actually interested in pursuing FCS, mostly interested in leaving school and coming to campus. Perhaps different framing for future.
 - b. 11 new FCS Ed students in fall (for a total of 25); 4 grads this year
 - c. Non teaching option is shifting to “Human Dev and Family Studies”; Teaching option may shift back to “FCS Education and Extension”
 - d. Culinary Arts program was turned down in Faculty Senate because of no established need, however there is still conversation happening.
 - e. FCS Masters program is being re-developed; MS Community Health; MS FCS with focus in Early Childhood – joint effort on departmental faculty
- V. Committee Reports
 - a. Finance: None
 - b. Nominating: None
 - c. Programming: None
 - d. Executive: None

Unfinished Business 10:22am

- I. District Meetings
 - a. 803 members in attendance (60 chapters)
- II. Fundraising
 - a. Elliotts’s Fundraising: Two selling periods (state and national funding). May not be able to do February and April because they provide incentives.
 - b. Bequet emailed commitment for fall fundraiser, more information to come.
- III. Awards
 - a. Timeline - Due on February 15th, sent out to committee, feedback due on February 22nd
 - b. Review Committees Needed
 - i. Adviser and New Adviser: Karen, Margie, student
 - 1. Award will be: Small plaque

- a. *Karen moves that we consider price of plaque \$20-25 for boths award, Margie seconds. Motion carries.*
 - ii. Ultimate Leader: Bethany and Cindy
 - iii. Scholarships: Jamie and Megan
 - iv. Spirit of Advising seeking nominations: Bethany
 - 1. Recommend a running list published on the website of previous winners
 - c. BOD Nominations – No one volunteered for this last year, but nominations worked last year. We will be electing two advisers. Nomination suggestions: Leslie from Arlee; Edie from Shepherd; Kim from Dillon; Stacy from Conrad; any other names can be sent to Nicole.
- IV. Mentor Program - Nicole
 - a. 39.7% of advisers are in their first five years of teaching; 10 teams are participating
 - b. Cost of program is \$1,350: Polos, stipend (on graduated schedule), and handbook; Waived rally costs
 - c. Cindy wonders about what valuable items could be distributed to new advisers
- V. State Leadership Conference: 2017 Contract Signed
 - a. New Ownership (in transition): Holiday Inn refused to quote on food, then finally agreed last week if we keep food the same
 - b. Rumor has it that Bozeman may be building a conference center...
 - c. By June, have to start talking about 2018 contracts
- VI. 2015 Leadership Rally – Nicole
 - a. Review: 248 attendees from 40 chapters (16% increase); great feedback from advisers and students; Mixed reviews on effectiveness of families, etiquette luncheon, and Shannon Stober's session
 - i. Suggestions: National Programs; Leading by Doing; Tech; Writing grants; STAR event workshop; Public speaking; Overcoming obstacles and moving ahead
 - b. 2016 Model: Ideal number? SUB issues October 16-19 or week after. What matters more location or date? Sunday is the issue date. We decided that location does matter, need to be on campus (Focus on the pursuing the BPA weekend (October 2-4). Less members potentially.
 - i. It was recommended to beef up the morning activities on Tuesday (but keep chapter planning). Keep MSU students in afternoon, State officers as hosts of the rooms. State officer advisers should help host rooms with officers so that an adult can be in charge of maintaining respectful environment. Suggest to advisers that cell phones and respect is an issue.
 - c. *Jamie made a motion to change the chapter attendance policy for LR from 3 & 3, to 2 & 2 (District/ state officers unchanged), it was seconded. Motion passed.*
 - i. Future thoughts: Focus on regional for future, look at creative options that could meet needs of district challenge. BPA gets to compete and receive awards at regionals.
 - d. Funding: Should this continue to be subsidized by HB 86 funds? Reason for this in the past because it does fulfill many of the requirements of HB 86. Should the income rollover and fund August SEC meeting (out of \$2300, about \$1000 could go to this)? SEC needs the person to person to check in, especially to help plan LR. Carissa agreed of the importance of the person to person August meeting.
 - i. *Megan moved to appropriate approx. \$1000 of the LR surplus to cover an August SEC meeting, Margie seconded. Motion passed.*

New Business – 11:47am

- a. Election Process: Kim/Nicole (Working process document in Dropbox)
- b. Regional approach was voted on as our way to aid in identity/representation and travel issues

- c. Eligibility is opened to any current or past district officers. This would already set standards based on district eligibility/ expectations
- d. Registration system can place a chapter fee of \$75 on the affiliation payment which would be in lieu of district president sponsorship for NLC. If collect as a whole, we would get away from individually held monies and invoicing.
- e. Feedback has been largely positive about shift to regional officers, but process needs to be advertised as a great thing to advisers.
- f. Megan suggested that at SAMM, states were able to transition to re-districting from a similar process. Another suggestion was to avoid using the current members as part of the nominating committee. Past presidents have fulfilled the “student” role on the committee. Echoed the positivity of the “at large” installation, positions then elected at later dates.
- g. Questions for Nicole (for sake of clarification):
 - i. Can one run multiple years? *Yes*
 - ii. Would a state office hold their district office too? *Yes, be explicit that it is expected.*
 - iii. How much definition for panel membership? *No Kim for sure; Past president’s adviser, Alumni (ideally who has served as past state officer), SEC President; Three BOD (OPI, Industry/Admin, Adviser)*
 - 1. The time requirements may be difficult, all interviews must be done by 3pm, to ensure UP TO top 10 meet and greet
 - 2. How will we select UP TO **top 15**? *Up to 2 per region, the rest at large. Then top ten, up to 1 per region.*
 - iv. Who will manage the process? *Nicole acting as director*
 - v. What will be worth the most? *Final vote would be 50% popular vote; 50% panel questions*
 - vi. Explicit that they will not sign up for events, will go to duties.
 - vii. Keep with two voting delegates for the voting
 - viii. Nicole recommends not to have the process on the big stage in terms of room schedules.
 - ix. Change to speeches and one question; not meet and greet.
 - 1. Interview committee will coordinate the process.
 - 2. Random drawing of order, holding room.
 - 3. Send out prior to SLC, gather feedback, address in adviser meeting with timed response time utilizing a pro/con mic. Appoint a parliamentarian. Make BOD available to report to district meetings.

II. Partner Program – Megan/Nicole

- a. Overview and Asks: Overwhelming success with vendor reach for College and Career Readiness Fair. – Passport Program with prizes
 - i. Student Assistance Foundation; MCIS; Gallatin College – Vendors and Workshops
 - ii. Northern; Highland; Great Falls; Central Wyoming: Kamut; Johnson and Wales; Montana Dietetics; Traffic Safety – Vendors
 - iii. Senators/ Representatives verbally agreed to judge
 - iv. *Bethany moves to invest up to \$250 in prizes for the Sunday- Monday Passport Program, it was seconded. Motion carried.*

III. State Leadership Conference – Nicole

- a. Current budget is tight!
- b. Review Agenda and Registration Process
 - i. New website is successful, does have credit card functionality (not processing, see committee work).
 - ii. Drops will go through Nicole via online form, rather than solely through event leads.

- iii. Has the ability to formulate schedules for STAR events, instead of depending on event lead and co-lead.
 - c. Hotel Contracts
 - i. Issues voiced that local groups have to pay even though Monday when we end early
 - d. Consultant program changes and numbers
 - i. Low stress way to expose students for new advisers.
 - e. One-time event budget considerations
 - i. Kitchen timers over stopwatches \$150 investment (one time)
 - ii. Award Banners \$689
 - iii. *Megan moved to replace good quality timers for competitive events. It was seconded by Bethany, motion carried.*
 - f. Review Results Room will be a staging area for check in of Leads.
- IV. Competitive Events: Review Feedback – Nicole
 - a. Policy 14 – Team members check in. Currently Montana is not consistent with Nationals, should we go with ALL entrants must check in. If you are gone or a team member is missing from check in, you lose the point.
 - i. *Karen moves that we follow National guidelines of entrant check in, Margie seconds. Motion carries.*
 - b. Call Back Procedure – In June, we changed National qualifying scores to 85. We need to make the change for call back procedures to 85. There are time implications with this change.
 - i. Issue comes from the policy language, differences in medals and numbers. Conflict in whether or not events can call back the 85-90 scoring entrants.
 - ii. Will always have issues with judges in terms of “hard or nice” judges.
 - iii. *Karen moves that the call back procedure shifts from top two “gold” to top two 85+ scores, it was seconded by Bethany. Motion carries.*
 - c. STAR Event Maximum – Align with Nationals, they say one we say two. Tabled until next year.
 - d. Skill Demo Awards – Top person received trophy per category.
- V. Dress Code
 - a. National Requirements – Only black slacks, no khakis. Dress shoes, no sandals or tennis shoes.
 - b. Blazers and ascots will be required for all National attendees 2018. Roughly \$100 per student cost implication for code change. Is not being well received nationally.
- VI. Strategic Plan and Membership
 - a. Tracking for First – Sixth Year
 - i. HB 86 retention focus; track members’ chapter involvement
 - b. Future Funding
 - i. Continue to think thoughtfully about tight budgets
- VII. 70th Birthday Celebration
 - a. Planning during June BOD meeting. Start thinking about options and opportunities.

Announcements

I. June Meeting – Proposed for June 6-7, 2016 at MSU.

Adjournment – It was moved by Megan and seconded by Karen to adjourn the meeting.

Meeting adjourned at 2:47 pm.