

FCCLA Board of Directors Meeting-
June 6, 2016
Herrick Hall, Bozeman, MT
8:00am

- I. Meeting called to order by President-Elect-Jamie Diehl
- II. Roll-Call: Members present include: Nicole, Margie, Dustin, Megan, Jared, Stacy, Kim, Siri, Sheridan, Jamie and Karen; Absent: Edie and Bethany
- III. Election of officer positions
 - a) The nominating committee reports that at the 2016 SLC chapter Advisers elected Edie Vogel and Stacy Aaberg as representatives to the BOD by a simple majority vote of advisers present at the meeting.
 - b) *A motion was made to elect Edie Vogel as Secretary/Treasurer and Stacy Aaberg as HQ. Motion was seconded and passed.*
- IV. Meeting Minutes: *A motion was made to approve the January 31 minutes located in the Dropbox as presented. Motion seconded. Motion passed*
- V. Correspondence-none
- VI. Finance Report- Report was presented. *Motion was made to approve budget as presented, motion was seconded and passed.*
 - a) Expense Forms- expense forms were handed out.
 - b) Membership: A summary of membership from the past year can be found in the Dropbox. There was an increase of membership from the previous year: 1095 members, 72 advisers, 67 chapters. We lost programs due to program closures and one chapter choosing not to affiliate. We gained three chapters last year. The average chapter size is 16. Most of the membership is class B and C.
- VII. Reports
 - a) OPI-Megan Vincent
 - b) State Director Report-Nicole Wanago
 - i) National FCCLA--Changes and new initiatives--125 attendees (down 2 from last year); ByLaws Proposal was discussed by Meagan. First-want to change the structure of Board of Directors--going from 15 to 12 members; Megan is strongly encouraging us to vote against this bylaw proposal:
 - c) State Executive Council Report-Kim Knoche
 - i) Leadership Camp was just completed- Rally theme established: Agents of change-unlimited possibilities; State theme: Creating change throughout the world-objective FCCLA an explosion of possibilities.
 - d) MSU-Nicole Wanago
 - i) 4 new students this spring; 2 incoming freshmen; continuing to work on graduate programs; culinary arts, hospitality and tourism undergraduate degree has been approved
- VIII. Unfinished Business
 - a) Membership

- i) Resources for chapters: postcard template; video made by SEC (Is a focus of all SEC members to increase membership)
- b) Service Hours
 - i) Service hours-this year we ended up with 18,328 hours and 39 chapters reporting. We need to track for HB 86.
- c) Lead2Feed
 - i) State outreach project again this year; we need to get more people to turn in their report for service to this project
- d) Resource Guide
 - i) 85% of advisers reported using it; they are requesting that we continue the Competitive Event Breakdown--added requests to add a planning calendar and several requests to develop lesson plans to help with integration; Jamie, Karen and Margie will be willing to continue the Competitive Event Breakdown; Stacy and Sheridan will do the planning calendar for STAR events--Done by July 15.
- e) Website
 - i) 85% people are accessing the website frequently, fees are expected to stay the same at \$720 for hosting and \$5 for images (per month); all awards are moved to an online process
- f) Awards
 - i) STAR chapter awards-we are seeing an increase in awards from 8 in 2014 to 13 in 2016; adviser and new adviser of the year awards were added; scholarships from MSU were added-would like to see more applications turned in for all awards
- g) Mentor program
 - i) Recommendation is to continue the program as is for next year; Changes include: meeting time at Rally, monthly talking points, possible sponsorships for participants.
- h) State-wide fundraisers
 - i) Elliott's Fundraising: \$10,074 raised for 12 chapters with an average of \$839.50. Questions from Elliotts-when is the best timeframe? Prioritize April weeks.
 - ii) Bequet Caramels: Planning on the fall; would like to conduct a training session for advisers (and students) perhaps at Rally. Time frame preferred--2 week time frame, maybe before Christmas. Could it be something similar to the Schwans order, people order online with a code for the school, then the product can be shipped to the person.

IX. New Business

- a) State Leadership Conference
 - i) DLG was a success, easy to use at \$1.60 per registrant. Will refine call backs for next year.
 - ii) Hotel Contract: We did meet our hotel block last year; room rates are increased by \$2 but will be consistent for the next 2 years. *A motion was made to renew our contract with Radisson for 2018 FCCLA state conference. The motion was seconded. Motion passed.*
 - iii) Career Tracks: *A motion was made to discontinue Career Tracks at SLC. Motion was seconded. Vote passed.*

- iv) Leadership seminar: *A motion was made to continue the Leadership training for another year with possibly using the keynote speaker as part of the training. Motion was seconded. Motion passes.*
- v) Knowledge quest: Very low attendance for the time and space that is put into the event. *The conversation was moved to the Programming Committee to refine and make suggestions for this event policy. Megan will also help with the plan for this.*
- vi) Monday Night: Framing this as an optional gala-like event, so that students have something to do with other chapters - food would be included in this fee; discussion should include proper dress for that. *This event will be sent to the programming committee to explore the evening event.*
- vii) Competitive Events
 - (1) Recommendations from the committee was presented to BOD. *A motion was made to accept the committee recommendations for the Competitive Event Manual. Motion was seconded and passed.*
- b) Leadership Rally-
 - i) Moved to the GranTree for this year due to conflict with MSU/SUB area; still go to campus tour
 - ii) District officer training in the evening, potentially offering training for incoming district officers so the officers are being trained for their coming term--prepping for their elections; this will be managed through registration
- c) Policy Manual SLC/NLC
 - i) Adviser Attendance-*A motion was made to accept the adviser attendance policy recommended by the committee and will be included under all state-level conferences. Motion was seconded. Motion passed.*
- d) 70th birthday
 - i) Monday night celebration to include all Alumni reunion and include punch, coffee and cake to help celebrate our 70th birthday. They could also be invited to pay for the special event and attend that event. *This will be sent to Executive Committee and a plan will be created. A budget will be presented to BOD and plans will be made by August 1.*
- e) Partner and gifting programs
 - i) Year 1-\$1450 in sponsorship and \$1300 in vendor's (college fair) very time consuming but also worth the time spent putting it together
 - ii) Partner program needs some additional help-additional people needed to help out doing this, space is limited for vendors (11 last year, 15 is probably max)
 - iii) Do we want to further explore the gifting program--add a web feature, how is the fund allocated once it is in our general fund, what types of policies need to be created, how will we promote this. *The finance committee will look at the logistics and the language that would go with the donations – by August 1. Megan will visit with Connie to start the process.*
- f) HB 86 Application (Mid Application)
 - i) *A motion was made to approve HB86 plan as presented from previous year. Seconded and passes.*

g) SEC Election process

i) *Margie and Karen will help Nicole look over materials regarding the election process.*

h) Policy Manual

i) *District, Chapter and Member section: A motion was made to accept the changes made by the programming committee in the district, chapter and member section of the policy. Motion was seconded. Passed.*

ii) *SEC: A motion was made to accept the recommendations for the policy manual section of SEC recommended by the programming committee. The motion was seconded and passed.*

iii) *BOD: A motion was made to accept the recommendations for the Policy manual section on pages 3 and 4 (not including chapter adviser election) section of the Board of Directors made by the finance committee. Motion was second and passed.*

iv) *Policy work for contracted services, finances and awards will be tabled to work on at the August meeting for SEC.*

v) *Awards and scholarships; Alumni & Associates and postsecondary program: Programming committee will review this at a later date.*

i) Operating Budgets

i) *Credit cards: Finance committee will look at the option of extra costs associated with using a credit card. Nicole will check with PayPal to see about non-profit rates.*

ii) *Approval of membership and HB 86 budget--A motion was made to accept the budget changes proposed by the finance committee. The motion was seconded and passed.*

j) *A motion was made for Megan to sign us up to become an Amazon Smile merchant. Motion was seconded. Motion passed.*

X. Announcements

a) *The next meeting will be a conference call in the fall*

XI. *Motion was made to adjourn the meeting at 2:04pm. Motion seconded and passed.*