

June 6 & 7, 2017

Grace Event Center

FCCLA Board of Directors Meeting

1. The meeting was called to order @ 8:00 a.m. by President Jamie Diehl.
2. The new members were introduced.
 - a. Roll Call:
 - i. Business and Industry: Dustin Frost, Headquarters Assistant 1: Stacy Aaberg, President Elect: Edie Vogel, Headquarters Assistant 2: Leslie Jackson, President: Jamie Diehl, Student VP of Finance: Isaac, Student President: Hali, Headquarters Lead: Margie Chinadle, Guest: Nicole Wanago, Secretary: Kacie Perkins, State Adviser: Megan Vincent, FCS Educator: Vacant
 - ii. Absent: Jim Goltz, School Administrator
3. Election of officer positions
Kacie nominated as the Secretary/Treasurer, Kacie accepted.
Leslie nominated as the Headquarters Assistant, Leslie accepted.
4. Meeting Minutes
 - a. Motion was made and seconded to approve the January 2017 meeting minutes as read with the policy changes verbiage added (awards and scholarships on page 18 and the reimbursement policy for meals). Motion passed.
 - b. Correspondence - None
5. Financial Report
 - a. 2016-17 Bookkeeper financial reports were reviewed in alignment with the budget.
 - b. Meeting expense forms were dispersed and collected.
 - c. The state membership is declining; ended at 996 in 2017 compared to 1046 in 2016.

Reports

1. Office of Public Instruction: Megan Vincent
 - a. New superintendent has started at OPI.
 - b. A new Ag Ed Director has been hired and will start this summer.
 - c. New National FCS Standards have been updated and approved, no major changes were made. They will be rolled out this summer at the AAFCS conference. There will be instruction to help guide the use of the standards and make them more user friendly.
 - d. Megan will be doing regional summer updates around the state (Sidney, Bozeman, Billings, Missoula and Helena) the second and third week of August.
 - e. During the legislative session changes were made to the funding amounts and requirements for the state CTE money. OPI will communicate more details on this matter at a later date.
2. State Director Report: Nicole Wanago
 - a. The final 2016-17 HouseBill 86 Report was distributed.
3. State Executive Council Report: Hali and Isaac
 - a. Team Goals:
 - i. Retaining and increasing membership
 - ii. Increase attendance at SLC
 - iii. Increase involvement in STAR events
 - iv. Encourage more members to run for district offices

- v. The Talk of the State format will be changed to be short informational videos distributed throughout the year on the Montana FCCLA website and via social media.
 - vi. 2017-18 Montana FCCLA State Outreach program: MTDOT Vision Zero
 - vii. Leadership Rally Theme: Inspired to Launch.... The Ultimate Leadership Experience, Speaker will be Kent Julian (speaks on making dreams reality and taking action). FCCLA Round tables and a separate track for a FACTS peer training will be conducted.
 - viii. 2018 SLC Theme: Destination Inspiration
 - b. CTSO Camp Update
 - i. For 2017, OPI decided not to have the CTSO Leadership Camp. Other CTSO's have utilized HB86 funding to attend other leadership trainings. CTSO Director and OPI will review how the model worked in 2017 to decide how to proceed going forward.
4. National FCCLA: Nicole Wanago
- a. There will be 145 students attending this year, which is about 20 more than last year.
 - b. Nationals is requiring the red blazers to all National sessions in 2018. They cost \$65-\$85 per jacket.
 - c. Leadership Service in Action has been updated and is now called "Community Service".
 - d. Nationals will be awarding \$500 to the top entrant from each state for those who submits a FACTS National Program as a result of funding from Ford Driving Skills.
 - e. There is a bylaw proposal that will be voted on at the 2017 NLC to change the regions due to trying to equalize membership numbers between regions.
 - f. DLG is the online software used for running events and membership. Nationals may update capabilities to offer more data for each individual student. The program would also calculate standard deviation for the larger events to decrease the amount of run time per event by eliminating call backs.
5. Montana State University: Nicole Wanago
- a. Dr. Haynes is the department head.
 - b. There have been a couple new classes added to the department, Adolescent Development and a class focusing on the well-being model.
 - c. Human Development and Family Science is the new name for the FCS non-teaching program.
 - d. New hospitality program has been added, and they are working on adding this content (specifically the a culinary arts course and an introduction to hospitality course) as an elective in the FCS education degree program.
 - e. Human Development and Family Science Master's Degree will begin fall 2017.
 - f. There have been changes made to the internship requirements to make it more centralized and consistent within the department.

Unfinished Business

- 1. SEC Election Process
 - a. Results:
 - i. Proposal 1 (SEC election): 53 yes, 37 no
 - ii. Proposal 2 (BOD election): 71 yes, 16 no, 3 abstained
 - iii. 18 chapters did not vote
 - 1. Because 2/3 of affiliated chapters did not submit complete votes, both proposals failed.
 - iv. A motion was made and seconded to recognize the results of the bylaws proposals. Motion passed.

2. Constitution Amendments
 - a. Per the constution, points of clarification may be made to the verbiage as long as they do not change the intent.
 - i. Bylaw II, Section 1C: A chapter may request a transfer to a neighboring district only if it is to the benefit of both districts. Requests shall be made in writing to the State Adviser, the State Board of Directors, and the district presidents of the districts affected; requests for transfer are due sixty (60) days prior to the winter Board of Directors meeting. Transfers shall not be implemented until the fall of the following year.
 1. Motion and seconded to make the above change (in red). Motion passed.
3. Montana FCCLA Policy Manual Edits
 - i. State Board of Directors
 1. Business and Industry and School Administrator
 - a. In years when a business and industry or school administrator representative will be elected to the board, the following timeline and process will be used.
 - i. January: Chapters advisers and the Board of Directors will be notified and asked to complete an online nomination form (available at www.mtfcccla.org) if they wish to place a name before the nominating committee.
 - ii. February: Board of Directors members will be asked to contact prospective candidates to request they complete an online application.
 - iii. February (added): Copies of all applications will be sent to the nominating committee. The committee will review all applications and select up to three candidates to recommend to the Board of Directors.
 - iv. March (added): The Board of Directors will review the candidates and submit an online vote for their preferred candidate. The candidate with the most votes is elected.
 - ii. State Leadership Team: Contracted services: In the Contracts section, the word "is" shall be added between 'contract and greater' to correct grammatical error.
 - iii. State Executive Council, Travel: Officers must travel with an adult at all times when conducting official FCCLA business.
 - iv. Montana Leadership Conferences, Awards set up and tear down: Date and Rotation will be laid out in a different format for ease of following the rotation.
 - v. Awards and ScholarshipsThis policy will now read "A scholarship will be offered each year encumbered within the State Leadership Conference budget"
 - b. A motion was made and seconded to approve all policy manual changes. Motion passed.
4. State Outreach Project
 - a. FACTS
 - i. MDOT – Vision Zero has been chosen as the State Outreach Project by the SEC.
 - ii. MDOT has received a \$15,000 grant to support FCCLA chapters in developing programming for the 2017-18 year. Megan and Nicole are working in partnership with MDOT to launch the program at the Leadership Rally, help to chapter grant awards, and recognize top chapters at the end of the year at State Leadership Conference.

5. Service Hour Tracking
 - a. Noble Hour updates and next steps
 - i. Noble Hour has launched their app. A committee will participate in a webinar to receive training and assess fit. A final decision will be made in August.
6. Resource Guide
 - a. Will continue in current format for 2017-18. Advisers attending the Rally as well as new advisers will receive a printed copy. All other advisers will be sent a link to download an electronic copy.
7. State-wide Fundraiser
 - a. Elliott's
 - i. A motion was made and seconded to continue partnering with Elliott's as a statewide fundraiser if they are interested. Motion passed.

New Business

1. State Leadership Conference
 - a. 2018 programming offered and tentative agenda
 - i. Explore moving the Culinary Arts event to Monday.
 - ii. Knowledge Quest – In August, the SEC will explore options to determine how to proceed and promote.
 - b. Special event
 - i. The SEC voted to keep Monday as a chapter night. The BOD is continuing to explore options and will make a final decision in August.
 - c. Budget
 - i. To be approved with the 2017-18 budgets once HB 86 is finalized.
2. Competitive Events
 - a. No changes.
3. Leadership Rally
 - a. Tentative agenda and keynote
 - i. SEC voted: Kent Julian will be the keynote speaker.
 - ii. A peer training track will be added focusing on the state outreach project: FACTS. The SEC will conduct MDOT round tables.
 - iii. It was discussed that it would be better to conclude Tuesday with Career Opportunities as an option to chapters.
 - iv. Chapter Limits (2 chapter officers, 2 chapter leaders, 1 peer trainer) in addition to current district officers with a waitlist option.
 - b. Budget
 - i. To be approved with the 2017-18 budgets once HB 86 is finalized.
4. Montana FCCLA Policy Manual
 - a. Proposed edits – see above
5. National FCCLA
 - a. BOD representative at the State Advisers Meeting will be Jamie.
 - b. Shae Bruursema will be the Montana State Leadership Team representative and have travel costs reimbursed.
 - c. Red Blazers will be required at all National meetings in 2018. The Montana Dress Code has not changed; it remains the same with no requirement for red blazers for all members.
6. Strategic Plan
 - a. Future strategic planning process decision
 - i. Terry Profata, Sage Solutions, will work with the BOD.

1. This would help the BOD align a work plan and strategic plan for the year. The estimated cost is \$2,500-\$3,000.
 - a. It was moved and seconded that we allocate \$3,000 of HB 86 funds to strategic work with Sage Solutions. Motion passed.
7. HB 86
 - a. Once the funding allocation and RFP is announced, a committee will finalize HB 86 goals.
8. 2017-18 Operations
 - a. Hire contracted professionals
 - i. Evaluations of contracts
 1. Shae Bruusema is under contract as the State Officer Coordinator until March 2018.
 2. Connie Dempster is under contract as the bookkeeper until August 31, 2017.
 3. Nicole Wanago's letter of resignation as State Director has been received.
 - a. It was moved and seconded to offer a two month contract extension to current State Director at the same monthly rate assuming full duties. Motion passed
 4. Board Chair and State Adviser will develop structure for new contracts to reduce the state director contract and add an event coordinator by July 1, 2017 and report back to the board.
 - b. MSU BOD Position
 - i. This position is currently vacant, however, Nicole Wanago acts as our MSU liaison in a non-voting capacity.
 - c. 2016-17 End of Year Financials
 - i. There were remaining funds from the 2016-17 HB86 allocation. It was moved and seconded that \$2,000 be used to secure the 2017 Leadership Rally keynote speaker. Motion passed.
 - ii. There is an remaining funds from the 2016 SLC and Leadership Rally. It was moved and seconded to use the funds (up to \$3000) to replenish the supply of FCCLA promotional materials and a projector. Motion passed.
9. Board End of Year Report
 - a. Jamie will send out an action item list in the near future.

Announcements

1. Next meetings:
 - a. Jamie will contact Terry from Sage Consulting to find optional dates for training.
 - b. Conference call in late June
 - c. August 1-2 – American Explorers Montana Basecamp

Adjournment

Dustin moved to adjourn the meeting at 12:47 p.m. Edie seconded.