



STATE LEADERSHIP CONFERENCE INFORMATION PACKET

March 19-20, 2020

Bozeman, MT



2019-20 STATE EXECUTIVE COUNCIL

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STATE LEADERSHIP CONFERENCE



The 2019–2020 State Executive Council would like to invite you to Montana State University, March 19 and 20, 2020, to Discover Your Superpower. In addition to competing, meeting new friends, and enhancing your leadership skills, this year’s conference promises to be unforgettable! This information packet contains everything needed to register for the conference. Please read carefully to plan your trip to Bozeman. We look forward to seeing you!

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TIPS & TRICKS



1. Ensure every member planning to attend State Leadership Conference is a paid affiliated member of MT FCCLA.
2. Double check the spelling of names and grade level entered in the registration system for each member.
3. Add conference deadlines to your calendar.
4. Review registration entries closely before submitting, including competitive events.
5. Reach out to Whitney, State Director, at director@mtfccla.org if you have any questions.
6. Don't wait until the last minute to register!

TENTATIVE SCHEDULE

Thursday, March 19



Thursday Lunch is on your own. The SUB Union Market is open.

12:00-1:30 Chapter Registration

- Chapter adviser must register chapter and will receive programs, shirts, etc.
- During registration, adviser will confirm final entrant participation for "Registration Packet" points on the STAR Point Summary Form.
- A map will be provided to guide busses. Busses not following the map will be redirected.

12:00-1:30 Competitive Event Material Drop-Off

& 3:30-4:30

- Time to locate competitive event rooms.
- One "Event Material" room per competition building will be available to drop off materials.
- At-your-own risk; an adult will be available to monitor but not formally check materials in and out.
- Room will be locked after 4:30.

12:45-1:45 Consultant Orientations

- STAR Room Timers, Event Assistant, and Capture Crew
- Skill Demo Event Evaluator Orientation will be with event orientation on Friday.

2:00-3:30 Opening General Session

- Keynote: David Edward Garcia

3:45-4:45 Career Connection

- Youth leaders learn more about themselves, the workplace, and careers so that they can put themselves on the pathway to future success. Workshops are led by Montana State University faculty, students and community partners.
- Pre-registration is required is required for Career Connection Workshops



3:45-4:30 Resilient Leader Workshops

- Engaging, hands-on workshops about leadership development.
- Open to *anyone!* Attend to earn a Passport Stamp.

3:45-6:00 State Officer Activities

- 3:45-4:30 *Interviews* for incoming officers running for President, 1st VP & VP of Finance
- 4:30-5:15 *Rehearsal* incoming & current officers
- 5:15-6:00 *Dinner* incoming & current officers

4:00-6:00 Adviser Activities

- 4:00-4:45 - *Chapter Adviser Gathering* (ALL advisers). During this time you will receive the competition schedule for your students. The National FCCLA Conference will also be discussed.
- 4:45-5:15 - *Adviser Recognition Dinner* (advisers only)
- 5:15-6:00 - *Event Lead & Assistant Lead Meeting* (All event leads & assistants). During this time we will review event policies and you will receive event facilitation notebooks and supplies.



Members should arrive following the Montana FCCLA dress code. There will not be time to check into hotels before activities begin.



If a student is no longer competing in their Skill or STAR event, complete the SLC Activity Change form as soon as possible to reduce on-site changes.



General Session all attendees!

Passport Program activities for all students to attend when not competing in registered conference activities such as competitive events. No pre-registration required.



TENTATIVE SCHEDULE

Thursday, March 19

4:45-6:00 Attendee Dinner Rendezvous Dining Pavilion

- Dinner for all attendees and chaperones in the new dining hall.
- Ticket provided in registration and required for entrance.



6:15-7:30 General Session: Member, Chapter & Adviser

- General session for all attendees to recognize our amazing leaders, advisers and chapters!

7:45-8:30 District Meetings

- Meet per district to have fun & conduct district business meetings.

Friday, March 20

6:30-7:15 Breakfast Hotels

- All hotels in the MT FCCLA hotel list offer breakfast.

7:15-8:00 Travel to Campus

- Busses must follow the transportation map. Parking, rather than dropping students off at the SUB is recommended.

8:00-8:30 Event Lead & Assistant Set-Up

- Set up competition rooms and post schedules outside doors.

8:00-2:00 Competitive Event Material Storage

- One "Event Material" room per competition building will be available to store materials.
- At-your-own risk; an adult will be available to monitor but not formally check materials in and out.
- Rooms will close at 2:00; event materials should be returned to bus. Limited storage will also be available in the SUB.

8:30-9:00 Evaluator Orientation

- Event leads conduct orientation with evaluators.

8:30-10:30 Skill Event Testing

- 8:30-9:00 - *Skill Event Test*: All Skill Demonstration Skill events are required to take a 10 question skill event test. This will be taken as a group at 8:30 and then the student will compete at their designated competition time.
- 9:00-10:30 - *FCCLA Knowledge Challenge Test*: The test for the FCCLA Knowledge Test Challenge event.



8:30-11:15 Resilient Leader Workshops

- Engaging, hands-on workshops about leadership development.
- Open to anyone! Attend to earn a Passport Stamp.
- Breakouts occur at 8:30-9:15, 9:30-10:15 & 10:30-11:15

9:00-2:00 STAR & Skill Demonstration Event Competition



STAR Event Testing will occur online March 2-16.



The SUB Union Market Food Court and Coffee Shop will be open from 7:30-2:00.



Competition schedules will be given to chapter advisers only; they will not be posted.

TENTATIVE SCHEDULE

Friday, March 20

9:00-4:00 Incoming Officer Training

- Required for all Incoming Officers; they do not compete in a competitive event.

9:30-11:30 Leadership Seminar

- Led by Keynote Speaker, David Edward Garcia
- Pre-registration required: \$25 fee.

11:45-1:30 Lunch Rendezvous Dining Pavilion

- Lunch for all attendees and chaperones in the new dining hall.
- Event leads, assistants and evaluators will eat here as well.
- May eat anytime between 11:45-1:30.
- Ticket provided in registration and required for entrance.



1:00-4:30 College & Career Readiness Fair

- Visit with a variety of organizations and learn about their products, services and job opportunities.
- Receive a stamp from each vendor for the opportunity to win great prizes!

1:00-2:45 Keynote Workshops

- Led by Keynote Speaker, David Edward Garcia
- Open to anyone! Attend to earn a Passport Stamp.
- Breakouts occur from 1-1:45 & 2:00-2:45. Space is limited!



1:00-2:45 Resilient Leader Workshops

- Engaging, hands-on workshops about leadership development.
- Open to anyone! Attend to earn a Passport Stamp.
- Breakouts occur at 1:00-1:45 & 2:00-2:45

1:00-2:45 Leadership Workshop

- Led by LTT Ashley Turner
- Pre-registration required: \$7 fee

3:00-4:30 District Officer Training

- Leadership training for all district officers (elected at Fall meeting).
- Led by LTT Ashley Turner

3:15-4:15 Chapter Adviser Appreciation Room

- Advisers, take a much needed break from the hustle and bustle of SLC in the Adviser Appreciation Room!

3:00-4:45 Resilient Leader Workshops

- Engaging, hands-on workshops about leadership development.
- Open to anyone! Attend to earn a Passport Stamp.
- Breakouts occur at 3:00-3:45 and 4:00-4:45

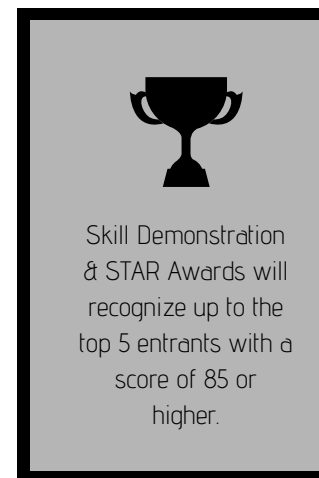


5:00-8:00 Closing Dinner Banquet

- 5:00-5:45: *Dinner*
- 5:45-6:15: *Montana FCCLA Annual Business Meeting*
- 6:15-6:30: *Chapter Awards*
- 6:30-7:30: *Skill Demonstration & STAR Awards*
- 7:30-8:00: *Incoming Officer Installation*
- 8:00: *Advisers only; pick up event results and medals*

8:15-10:45 FCCLA Kickback

- Participate in a variety of fun activities with other members from across the State!



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FEATURED SPEAKERS

DAVID EDWARD GARCIA



David empathizes with students who face challenges because he was once considered an "at-risk student" himself before defying the odds and graduating with a bachelor's degree and then earning his Master's Degree.



In his keynote address, Flip the Script: Be the Star of your Movie Every Day, learn to maximize your potential, ensure your success, and transcend all limits!



LEADERSHIP SEMINAR FRIDAY, 9:30-11:30

Tap into your leadership skills in this interactive session. Learn how to use real world experience to face challenges with positivity and resilience. **Pre-Registration Required.*



WORKSHOPS FRIDAY, 1:00-1:45 AND 2:00-2:45

You Got This

We need young, positive, leaders more than ever before. Employ the power of positive psychology to create a positive climate for yourself and your community through proven methods for high-performance leadership.

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FCCLA: YOUR FUTURE AND YOU



ASHLEY TURNER LEADERSHIP WORKSHOP - FRIDAY, 1:00 - 2:45PM



Ashley is honored to be serving on FCCLA's Leadership Training Team for the 2019-2020 year. During Ashley's six years as an FCCLA member, she has served as Arkansas' 2016-2017 State President and the 2017-2018 National Vice President of Public Relations. She is presently studying at Regent University in Virginia Beach, VA, where she is a member of the school's Moot Court team and she serves as President of the Student Activities Board. Post-graduation, Ashley plans on pursuing a career in public relations within the political sector. **Pre-Registration Required.*

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SLC: WAYS TO PARTICIPATE

A variety of attendance options are available.
Attendees must be registered for at least one of the following activities.

LEADERSHIP SEMINAR

Description: Led by keynote speaker, David Edward Garcia.

Fee: \$25 fee + conference registration

Chapter maximum: Unlimited. Total attendance is limited and will be filled on a first-come, first-served basis.

Eligibility: All attendees, except those participating in a Competitive Event or Skill Demo Event Evaluator, are eligible to attend. If an individual is participating in multiple activities, schedules will be adjusted as much as possible to minimize time conflicts.



LEADERSHIP WORKSHOP

Description: FCCLA: Your Future and You. Led by Leadership Training Team member, Ashley Turner. Get ready to dive head first into the organization that will push you to excel, help you sharpen your talents and build you to be the best leader you can be!

Chapter maximum: 2

Fee: \$7 fee + conference registration

Eligibility: Students grades 7-10

STAR OR SKILL DEMONSTRATION EVENT

Description: Over 35 competitive events are offered to provide members with the opportunity to expand their leadership potential and develop skills for life necessary in families, communities, and workplaces.

Fee: \$7 event fee per person + conference registration

(exception: Culinary Arts and Baking & Pastry which has a \$15 event fee + conference registration)

Eligibility: See the Montana FCCLA Competitive Events Manual and National FCCLA Competitive Events guide for eligibility.

SKILL DEMONSTRATION EVENT EVALUATOR

Description: Use the FCCLA Rubric to be a part of an evaluation team for Skill Demonstration Event Entrants.

Chapter maximum: 1 per chapter

Fee: Conference registration

Eligibility: Evaluators must be Seniors who have previously competed in a STAR event at SLC.

STAR EVENT ROOM TIMER

Description: Assist with facilitation of a STAR Event. Typical duties include timing entrants as they compete and escorting entrants to and from their competition station.

Chapter maximum: Unlimited

Fee: Conference registration

Eligibility: All members are eligible

CAPTURE CREW

Description: Be a part of a media team that photographs all aspects of State Leadership Conference. Individuals must have photography experience and be able to provide their own camera and laptop.

Chapter maximum: 1 per chapter

Fee: Conference registration

Eligibility: All members are eligible

EVENT ASSISTANT

Description: Assist with room set up, signage, room takedown and other event management activities.

Chapter maximum: 2

Fee: Conference registration

Eligibility: All members are eligible

RESILIENT LEADER SESSION PRESENTER

Description: Members are encouraged to be the Hero in Red by demonstrating their leadership abilities by conducting a workshop. Attendees must complete the online workshop presenter form.

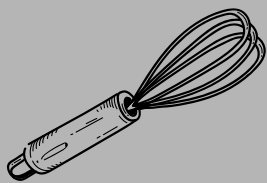
Fee: Conference Registration

Eligibility: All members



CULINARY ARTS AND BAKING & PASTRY EVENTS

In partnership with Gallatin College, MT FCCLA is excited to offer both Culinary Arts and the Baking & Pastry STAR Events at State Leadership Conference.



DETAILS:

Event fee: \$15 per person

Event time: Friday,
8:00-2:00

Menu & Equipment Lists:
Distributed by
February 4

ELIGIBILITY REQUIREMENTS:

STAR Event eligibility is defined for each event in the National FCCLA Competitive Events Manual.

An additional verification is required for the Culinary Arts and Baking & Pastry events due to the specified industry-training program participation. Verification requests are to be submitted via the MT FCCLA website and completed by the chapter adviser. The online form must be submitted for each student registered to compete these events by the close of State Leadership Conference registration.

It is the responsibility of the Chapter Adviser to ensure each member meets the eligibility requirement for his or her competitive event before submitting online registration to compete in a STAR Event at the State Leadership Conference.



MT FCCLA

KICKBACK

FRIDAY: 8:15-10:45PM

Enjoy a variety of games, activities, and snacks in the Strand Union Building - bowling, billiards, and more in the Recreation Center, or a movie at The Pro!

*Cost of event is included in registration. Preregistration is not required.

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REGISTRATION INFORMATION

ONLINE REGISTRATION DUE FEBRUARY 13

MTFCCLA.ORG/CONFERENCES/STATE-LEADERSHIP-CONFERENCE/

ELIGIBILITY

Students must be *paid* members before they will be eligible to register. Pending membership payment not accepted.

Chapters must be in good standing at the district level with regard to financial obligations.

ACTIVITY

All students must be registered to participate in at least one SLC activity.

CODE OF CONDUCT

A signed code of conduct form is required for each attendee. Advisers should collect these forms and have them with them at SLC.

Forms available at mtfccla.org

AFFILIATION ERROR

If there was a spelling error, grade level error, or membership category change in membership; log into the system and click 'request change' next to the individuals name.

PAYMENT

Payment is due by March 11.

Credit cards accepted online.

Checks should be made payable to Montana FCCLA and sent to Connie Dempster, Bookkeeper, Box 20996, Billings, MT 59104.

REGISTRATION FEE

All students and adults (advisers and chaperones) must register.

Registration is \$70 per person (fee waived for current state officers). Additional fees may apply depending on SLC activity.

All attendees receive a t-shirt, dinner on Thursday, lunch on Friday and dinner on Friday.

CHANGES/CANCELLATIONS: BEFORE FEBRUARY 13

Advisers may login to the registration system at anytime during open registration and make changes (edit events, add/delete attendees), etc.

CHANGES/CANCELLATIONS: AFTER FEBRUARY 13

Registration closes on February 13. No changes may be made after this time; *registration and event fees are non-refundable.*

Please complete the SLC Activity Change form as soon as possible. Individuals may be dropped from attending or request a change to a consultant or Leadership Seminar role. mtfccla.org

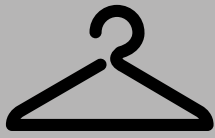
CHAPERONE POLICY

Individually, each chapter must provide adult chaperones willing to assist with conference activities based on the number of chapter members attending the SLC:
1-8 members need one adult; 9-16 members need two adults; 17-24 members need three adults; 25-32 members need four adults.


"Adult" is an adviser, teacher, parent, or alumni who attends the conference. If your chaperone is unable to help with judging and other duties at the conference, you should not consider this individual as a chaperone. Bus drivers must be available to help with other duties at SLC to be considered a chaperone.

MIXED CATEGORY TEAMS

If a team is comprised of individuals in different level categories (Level 1, 2, or 3) contact Whitney for assistance registering at director@mtfccla.org



This dress code will be strictly enforced during the State Leadership Conference. Students who are NOT dressed accordingly will be required to change before participating.

 View the entire dress code at mtfccla.org

DRESS CODE

ALL SLC ACTIVITIES

(GENERAL SESSIONS, WORKSHOPS, CAREER FAIR, ETC.)

SLC Dress Code:

Red, white or black polo or oxford shirt; may include FCCLA logo. Chapter FCCLA polos in the school colors may be worn if they have a collar and the FCCLA emblem. Black or khaki slacks or skirts that are two inches above the knee. Dress shoes.

COMPETITIVE EVENTS

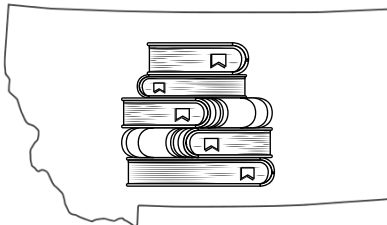
Follow STAR and Skill Demonstration event specifications for dress and wear appropriate clothes for the nature of the presentation (includes professional attire).

If following the SLC dress code (noted above) khaki slacks are appropriate (black slacks are not required as indicated in the National FCCLA Competitive Events Manual).

ADULTS, CHAPERONES AND GUESTS

Business casual or follow the SLC Dress Code

COLLEGE & CAREER READINESS FAIR: FRIDAY, 1:00-4:45PM



Montana FCCLA Members, Advisers and Guests have the opportunity to visit with a variety of organizations and learn about their products, services and job opportunities at the College & Career Readiness Fair.

PASSPORT PROGRAM

The Passport Program is designed to recognize attendees who actively participate in the College and Career Readiness Fair by visiting the exhibitors and attending workshop. Individuals who complete their passport will be entered into a drawing for incredible prizes.



CLOSING SESSION GUESTS

Parents and guests may attend Officer Installation on Friday night at no charge.

A break in the program will occur at approximately 7:30 pm for guests to enter the session. Designated seating provided.

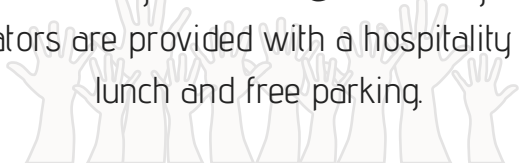
EVENT EVALUATORS NEEDED

Over 150 volunteers are needed to evaluate the competitions.

If you or anyone you know can volunteer from 8:30 am-2:30 pm on Friday, March 20, please contact

Whitney at director@mtfccla.org

Evaluators are provided with a hospitality room, lunch and free parking.



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HOTEL INFORMATION

Lodging accommodations are made with the specific hotel property by the Chapter Adviser. Chapters are encouraged to stay at the properties listed below.

C'MON INN - MT FCCLA HEADQUARTERS



6139 E Valley Center Rd
Double Room - Flat rate of \$110 plus tax
(up to 4 people allowed per room)
Phone: 406-587-3555
4 miles to MSU
50 rooms Thursday and Friday
Released March 1, 2020



COMFORT INN

1370 N 7th Ave
Double Room - Flat rate of \$94.00 plus tax
(up to 4 people allowed per room)
Phone: 406-587-2322
2 miles to MSU
20 rooms Thursday, 20 rooms Friday
Released March 1, 2020

COUNTRY INN & SUITES

5997 E Valley Center Rd
Double Room - Flat rate of \$95.00 plus tax
(up to 4 people allowed per room)
Phone: 406-586-2230
3 miles to MSU
48 rooms Thursday, 48 rooms Friday
Released January 19, 2020

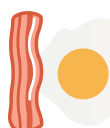
HAMPTON INN

75 Baxter Ln
Double Room - Flat rate of \$113.00 plus tax
(up to 4 people allowed per room)
Phone: 406-522-8000
2 miles to MSU
20 rooms Thursday, 20 rooms Friday
Released February 28, 2020



HOMEWOOD SUITES

1023 Baxter Ln
Double Room - Flat rate of \$113.00 plus tax
(up to 4 people allowed per room)
Phone: 406-587-8180
2 miles to MSU
35 rooms Thursday, 20 rooms Friday
Released February 17, 2020



ALL PROPERTIES PROVIDE BREAKFAST

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AWARDS & SCHOLARSHIPS

Be honored for your hard work, and honor the hard work of others. Apply for the following awards and scholarships today!

STAR CHAPTER AWARD

Chapters with a well-rounded program of work receive a plaque to hang at your school and recognition at State Leadership Conference.

ULTIMATE LEADER MEMBER AWARD

MT FCCLA members that exhibit exemplary leadership by modeling the way, inspiring a shared vision, challenging the process, enabling others to act, and encouraging the heart are eligible for this award.

Nominate Your Adviser!

New Adviser of the Year
Adviser of the Year



Apply for Scholarships

MT FCCLA Leadership
Say Yes to FCS Education
Marie Moebus Recruitment
MAFCS

DUE FEBRUARY 15



Find all award and scholarship information at mtfccla.org

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RESILIENT YOU: POSITIVELY IMPACTING WELLBEING

ACTIVITIES REPORT

DUE MARCH 2

Building Resiliency Award

Any chapter who completed a State Outreach Project in their community is encouraged to submit an activities report to be eligible for the Building Resiliency Award. Two chapters will win a \$300 cash prize!

..... IMPORTANT SLC DATES



FEBRUARY 1

- Award Applications Due
 - Master Adviser
 - Adviser Mentor
 - Educated Adviser

FEBRUARY 13

SLC Online Conference Registration Due

FEBRUARY 15

Award Applications Due
MT FCCLA Scholarship, MSU FCS Scholarships, MAFCS Scholarship, STAR Chapter, Adviser of the Year, New Adviser of the Year, Ultimate Leader Member Award.

Chapter Recognition Reports Due

National Officer Candidate Applications Due

Resilient Leader Workshop Information Due

MARCH 2

National Program Applications Due

Resilient You: Positively Impacting Wellbeing Reports Due

MARCH 2-16

STAR Events Online Testing Window

MARCH 11

SLC Registration Payment Due

BEFORE SLC

STAR: Online Orientation

STAR: Online Project Summary Form



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COMPETITIVE EVENTS

BEFORE YOU ARRIVE



MONTANA FCCLA COMPETITIVE EVENTS GUIDE

Review pages 6-7 closely for policies specific to Montana FCCLA.



NATIONAL FCCLA COMPETITIVE EVENTS GUIDE

Available to affiliated chapters in the membership portal. Access eligibility information, event policies and rubrics here.



STAR EVENTS: COMPLETE ONLINE PROJECT SUMMARY FORM

Available from the "Surveys" tab in the FCCLA Membership Portal. Only one submission per entry (team or individual) is required. Must be printed and included in portfolio or display.



STAR EVENTS: COMPLETE ONLINE ORIENTATION

Available starting March 2 on the Montana FCCLA Website. Upon completion, print the form and bring a hard copy to be used during competition to award points on the Point Summary Form.



STAR EVENTS: ONLINE TESTING: MARCH 2-16

Any STAR Event requiring testing will be required to complete the test online during the testing window March 2-16. Detailed instructions will be distributed.

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EVENT MATERIAL STORAGE

THURSDAY
12:00-4:30

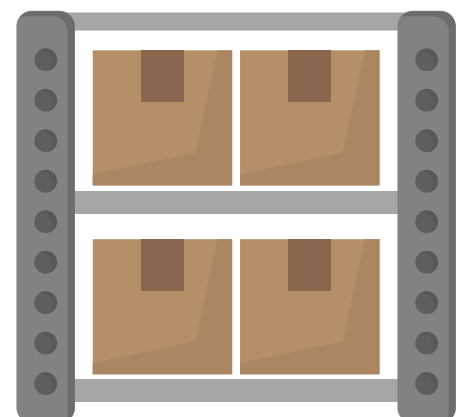
FRIDAY
8:00-2:00

Where: One room per competition building is available.

Host: One adult per building will be available to monitor the room.

Responsibility: Event storage is at-your-own risk. The rooms will be locked overnight. Materials are not formally being checked in and out.

*Be prepared for inclement weather.
Display cases are recommended.*



CAMPUS MAP & PARKING



PARKING

1 = Bus Parking (South Fieldhouse Lot 15)

2 = Suburban and Event Evaluator Parking (Parking Garage)

GENERAL SESSIONS

3 = Strand Union Building (SUB)

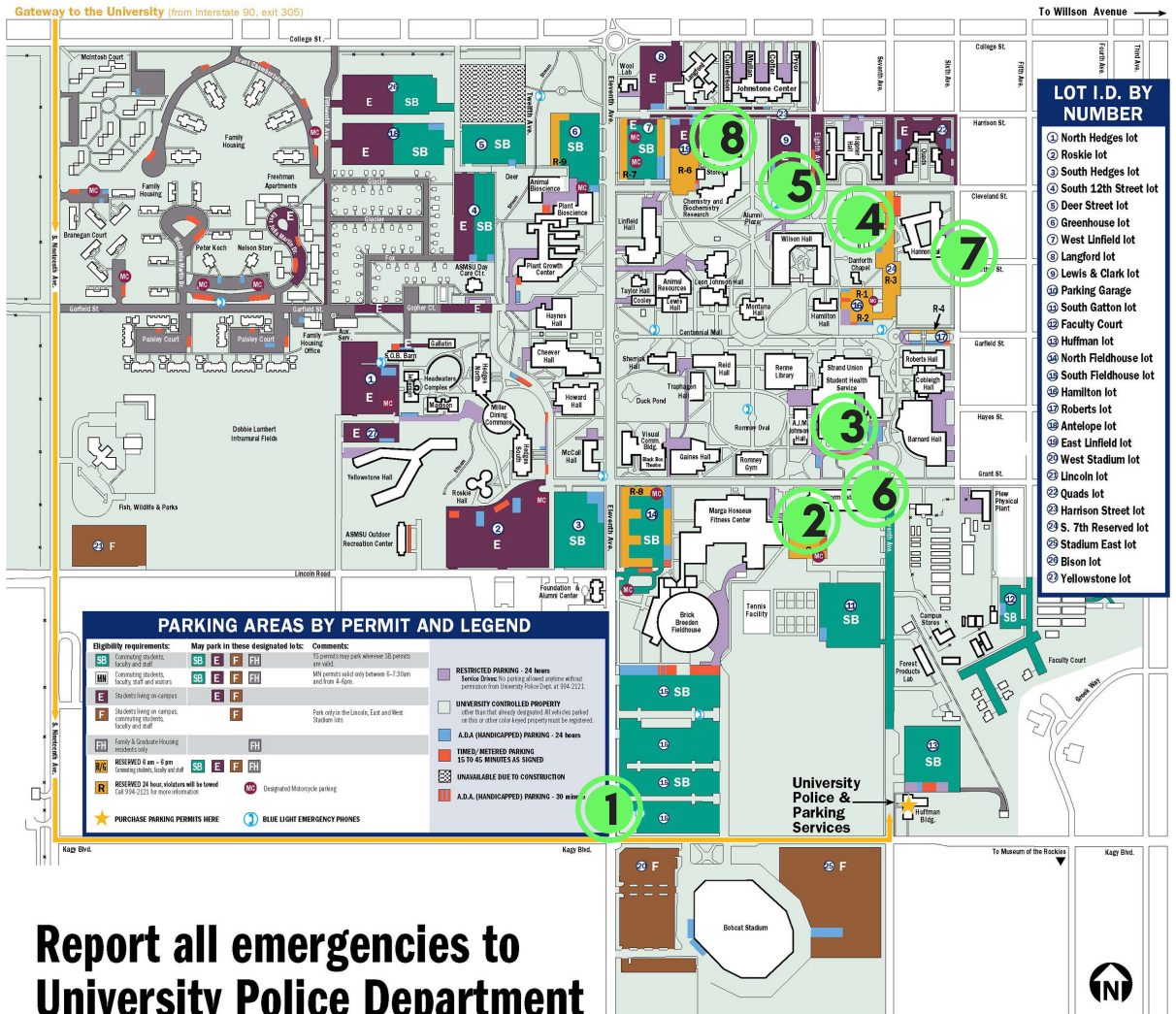
COMPETITIVE EVENTS

4 = Herrick Hall
5 = Jobs Hall
6 = Norm Asbjornson Hall

7= Gallatin College (Hannon Hall)

DINING

9 = Rendevous Dining Pavillion



Report all emergencies to University Police Department

FCCLA SIGNAGE WILL BE LOCATED THROUGHOUT CAMPUS TO ASSIST STUDENTS IN EASILY FINDING THEIR BUILDINGS AND ROOMS. BRING GOOD SHOES FOR WALKING AND INCLEMENT WEATHER.



The cost of parking on the MSU campus is included in the registration cost. MT FCCLA parking is located on the top floor of the Visitor Parking Garage. Please park all vehicles (except buses) in this area to avoid parking fines.

ARRIVAL

When arriving on Thursday and Friday, a map will be distributed (by March 1) with specific directions to ensure traffic flows as smoothly as possible. Parking attendants will be available and any bus not following the flow will be turned around. Please plan to arrive early and be patient as buses are unloaded.

DEPARTURE

When departing in the evenings, attendees will go to the parking lot where their bus or suburban is parked. Busses will not be permitted to pull up to the SUB to pick participants up.