

STANDING RULES FOR DISTRICT 1 FCCLA

1. The tentative dates for the pre-planning meeting and district convention will be set in the spring by the district president.
2. The pre-planning meeting will be held at least one month before the district convention at a centralized location.
3. Minutes of all district meetings will be typed and after checking with the president for accuracy, mailed to all chapters within one month of the meeting; these minutes will be read at the next district meeting.
4. Hosting the annual district convention will rotate in alphabetical order. However, the district president may request to host. First year advisors may request to be skipped in the rotation.
5. Payment of convention registration fees may be required at time of pre-registration if desired by the host chapter.
6. Each chapter is required to donate a minimum of \$35.00 to the district president for national convention expense at the district convention as part of the registration. If absent, it must be paid by the date of the district convention to the host chapter. Payment will entitle the chapter to vote at the district and state conventions. The host chapter will transfer the money and a list of the chapters paid to the new president's chapter within one month.
7. Roll call money at district convention may be used to defray the new president's expenses, or may be donated to a worthwhile cause or charity in the name of District 1 FCCLA. The secretary will transfer these funds to the appropriate group within one month.
8. District officers should attend all district meetings as well as perform the officer duties including:

President: Organize district convention and workshops with the host chapter; give tests to candidates; set up installation of officers; and delegate duties as needed.

1st Vice President: In charge of registration at district convention, help with arranging speakers, and assist president as needed.

2nd Vice President: In charge of nutritional snack and/or meal at district convention, and assist with all state and district projects.

Secretary/Treasurer: Keep and read minutes of all meetings, sending copies to all chapters, collect roll call money and write thank you notes.

Recreation Leader: Prepare song sheets/handouts as needed and lead group in songs and activities during lax times of convention.

Parliamentarian: Be familiar with Robert's Rules of Order, state constitution, and district rules; prepare copies of candidate rating sheets for election; rating sheets with candidate names typed in must be mailed to the district president at least one week before convention; and organize flag ceremony for district convention.

9. The two voting delegates from each chapter will not be officer candidates for district convention.
10. A district officer may run for an office while in office, but may not run for the same office or a lower office.
11. Only two candidates from one chapter may run for office – only one may run for each office. Local chapter must decide on their candidates before convention.
12. Campaigning is out-ruled. Candidates are limited to one poster, which should include name, qualifications, office, and a wallet photo.
13. The presidential candidate who has the second most votes will be designated the 1st vice president. If no one runs for any of the other offices, the candidates who are not elected will have first option to fill the open position. If all candidates refuse, then nominations are taken from the floor.
14. The statewide election process and district officer candidate rating form will be used for District Office elections.
15. Any changes to the standing rules must be proposed to all chapters at least 60 days before a vote is taken.
16. Each chapter in the district has 2 votes in *all* situations.

Revised September, 2006