# Registration Information

**Online Registration Due February 13**

MTFCCLA.org/Conferences/State-Leadership-Conference/

## Eligibility
Students must be paid members before they will be eligible to register. Pending membership payment not accepted.

Chapters must be in good standing at the district level with regard to financial obligations.

## Activity
All students must be registered to participate in at least one SLC activity.

## Code of Conduct
A signed code of conduct form is required for each attendee. Advisers should collect these forms and have them with them at SLC. Forms available at mtfccla.org

## Affiliation Error
If there was a spelling error, grade level error, or membership category change in membership, log into the system and click ‘request change’ next to the individual’s name.

## Payment
Payment is due by March 11. Credit cards accepted online. Checks should be made payable to Montana FCCLA and sent to Connie Dempster, Bookkeeper, Box 20996, Billings, MT 59104.

## Registration Fee
All students and adults (advisers and chaperones) must register.

Registration is $70 per person (fee waived for current state officers). Additional fees may apply depending on SLC activity.

All attendees receive a t-shirt, dinner on Thursday, lunch on Friday and dinner on Friday.

## Changes/Cancellations: Before February 13
Advisers may login to the registration system at anytime during open registration and make changes (edit events, add/delete attendees), etc.

## Changes/Cancellations: After February 13
Registration closes on February 13. No changes may be made after this time, registration and event fees are non-refundable.

Please complete the SLC Activity Change form as soon as possible. Individuals may be dropped from attending or request a change to a consultant or Leadership Seminar role. mtfccla.org

## Chaperone Policy
Individually, each chapter must provide adult chaperones willing to assist with conference activities based on the number of chapter members attending the SLC:

- 1-8 members need one adult;
- 9-16 members need two adults;
- 17-24 members need three adults;
- 25-32 members need four adults.

“Adult” is an adviser, teacher, parent, or alumni who attends the conference. If your chaperone is unable to help with judging and other duties at the conference, you should not consider this individual as a chaperone. Bus drivers must be available to help with other duties at SLC to be considered a chaperone.

## Mixed Category Teams
If a team is comprised of individuals in different level categories (Level 1, 2, or 3) contact Whitney for assistance registering at director@mtfccla.org