

# 2022 STATE LEADERSHIP CONFERENCE



MAKE  
your  
MARK

LIVING THE FUTURE

MARCH 17 & 18

MONTANA STATE UNIVERSITY



# 2021-2022 STATE EXECUTIVE COUNCIL

The 2021-2022 State Executive Council would like to invite you to Montana State University, March 17 and 18, 2022, to **MAKE YOUR MARK.**

In addition to competing, meeting new friends, and enhancing your leadership skills, this year's conference promises to be unforgettable! This information packet contains everything needed to register for the conference. Please read carefully to plan your trip to Bozeman.

We look forward to seeing you!

# TENTATIVE SCHEDULE

THURSDAY, MARCH 17



Masks are required inside every building on the MSU Campus.

**12:00-1:30**

## CHAPTER REGISTRATION

- Chapter adviser must register chapter and will receive programs, shirts, etc.
- During registration, adviser will confirm final entrant participation for "Registration Packet" points on the STAR Point Summary Form.
- A map will be provided to guide busses. Busses not following the map will be redirected.

**12:00-1:30  
& 3:30-4:30**

## COMPETITIVE EVENT MATERIAL DROP-OFF

- Time to locate competitive event rooms.
- One "Event Material" room per competition building will be available to drop off materials.
- At-your-own risk; an adult will be available to monitor but not formally check materials in and out.
- Room will be locked after 4:30.

**12:45-1:45**

## CONSULTANT ORIENTATIONS

- Time to locate competitive event rooms.
- STAR Room Timers, Event Assistant, and Capture Crew
- Skill Demo Event Evaluator Orientation will be with event orientation on Friday.

**2:00-3:30**

## OPENING GENERAL SESSION

**Keynote: Juan Bandaña**

**3:45-4:45**

## MAKE YOUR MARK WORKSHOPS

- Pre-register students for the District Officer and Chapter Officer training!

**4:00-6:00**

## ADVISER ACTIVITIES

- Gathering - Competitive Event Schedules, National Leadership Conference,
- Recognition Dinner
- Event Lead and Assistant Lead Meeting

**4:45-6:00**

## STATE OFFICER NETWORKING DINNER

- Both State Officer Teams will network and finalize plans for District Meetings

**4:45-6:00**

## ATTENDEE DINNER @ MILLER DINING HALL

- Dinner for all attendees and chaperones in the new dining hall.
- Ticket provided in registration and required for entrance.

**6:15-7:30**

## GENERAL SESSION – RECOGNITION

General session for all attendees to recognize our amazing leaders, advisers and chapters!

**7:45-8:30**

## DISTRICT MEETINGS

Meet per district to have fun & conduct district business meetings.



Thursday Lunch is on your own. The SUB Union Market is **NOT** open.



Members should arrive following the Montana FCCLA dress code. There will not be time to check into hotels before activities begin.



If a student is no longer competing in their Skill or STAR event, complete the SLC Activity Change form as soon as possible to reduce on-site changes.



# TENTATIVE SCHEDULE

FRIDAY, MARCH 18

**6:30-7:15** BREAKFAST AT HOTELS

**7:15-8:00** TRAVEL TO CAMPUS

- Busses must follow the transportation map. Parking, rather than dropping students off at the SUB is recommended.

**8:00-8:30** EVENT LEAD & ASSISTANT SET-UP

- Set up competition rooms and post schedules outside doors.

**8:00-2:00** COMPETITIVE EVENT MATERIAL STORAGE

- One "Event Material" room per competition building will be available to store materials.
- At-your-own risk; an adult will be available to monitor but not formally check materials in and out.
- Rooms will close at 2:00; event materials should be returned to bus. Limited storage will also be available in the SUB.

**8:30-9:00** EVALUATOR ORIENTATION

- Event leads conduct orientation with evaluators.

**8:30-10:30** SKILL EVENT TESTING

- 8:30-9:00 - Skill Event Test: All Skill Demonstration Skill events are required to take a 10 question skill event test. This will be taken as a group at 8:30 and then the student will compete at their designated competition time.
- 9:00-10:30 - FCCLA Knowledge Challenge Test: The test for the FCCLA Knowledge Test Challenge event.

**8:30-11:15** MAKE YOUR MARK WORKSHOPS

- Breakouts occur at 8:30-9:15; 9:30-10:15 & 10:30-11:15

**9:00-2:00** STAR & SKILL DEMONSTRATION EVENT COMPETITION

**9:00-4:30** INCOMING OFFICER TRAINING

- Required for all Incoming Officers; they do not compete in a competitive event.
- Installation practice begins at 3:00pm.



Competition schedules will be given to chapter advisers only; they will not be posted.



Standard Deviation will be used to determine event entrant rankings.

# TENTATIVE SCHEDULE

FRIDAY, MARCH 18  
CONTINUED

## 9:30-11:30 LEADERSHIP SEMINAR

- Required for all Incoming Officers; they do not compete in a competitive event.
- Installation practice begins at 3:00pm.

## 11:45-1:30 LUNCH

- Lunch for all attendees and chaperones in the new dining hall.
- Event leads, assistants and evaluators will eat here as well.
- May eat anytime between 11:45-1:30.
- Ticket provided in registration and required for entrance.

## 1:00-2:45 LEADERSHIP WORKSHOP

- Led by LTT Brooklyn Gross
- Pre-registration required: \$7 fee



## 1:00-2:45 KEYNOTE WORKSHOPS

- Led by Keynote Speaker, Juan Bendaña - open to anyone!
- Breakouts occur from 1-1:45 & 2:00-2:45. Space is limited!

## 1:00-4:45 MAKE YOUR MARK WORKSHOPS

- Engaging, hands-on workshops about leadership development. - open to anyone!
- Breakouts occur at 1:00-1:45, 2:00-2:45, 3:00-3:45, & 4:00-4:45

## 3:15-4:15 CHAPTER ADVISER APPRECIATION ROOM

## 5:00-8:00 CLOSING BANQUET

- 5:00-5:45: Dinner
- 5:45-6:15: Montana FCCLA Annual Business Meeting
- 6:15-6:30: Chapter Awards
- 6:30-7:30: Skill Demonstration, STAR Event, and Culinary Competition Awards
- 7:30-8:00: Incoming Officer Installation
- 8:00: Advisers only: pick up event results and medals

## 8:15-10:30 FCCLA GAME NIGHT IN THE SUB REC CENTER

- Participate in a variety of fun activities with other members from across the State!
- Pre-registration required

  
Brooklyn is BACK!  
After leading great workshops at the Leadership Rally in 2021, we're so excited to have the opportunity to hear from Brooklynn at SLC!

  
Skill Demonstration & STAR Awards will recognize up to the top 5 entrants with a score of 85 or higher.

# FEATURED SPEAKER

## JUAN BENDAÑA

### KEYNOTE: LEADERSHIP IN THIS NEW WORLD

This world has changed forever. Things will not go back to normal. We are heading into a new normal with new opportunities, new ways of doing things and more importantly, a new way to lead.

In this energy-packed presentation, Juan shares tangible takeaways that will empower the audience to step into the NEW world of leadership.



JUAN BENDAÑA

### LEADERSHIP SEMINAR

\*Pre-registration required.

### LEADERSHIP IN ACTION

FRIDAY, 9:30-11:30

Leadership is where it all begins. The foundation of a Student's success is having the ability to Lead themselves & others. In this workshop, Juan dives into the core principles of Leadership and will lay the foundation for students to transform into high level LEADERS.

### MAKE YOUR MARK WORKSHOPS

#### LEADERSHIP IN TEAM BUILDING

FRIDAY, 1:00-1:45

One of the keys to becoming a leader is being able to work with others, build a team, inspire them to action. In this workshop, Juan dives into the strategies for effective team building in ANY situation.

#### LEADERSHIP IN RELATIONSHIPS

FRIDAY, 2:00-2:45

Relationships are the key to life. If we can learn the strategies to build positive relationships, everything in our lives improves. In this workshop, we are diving into the 3 different types of relationships.

*\*Open to anyone, but space is limited!*

# SLC WAYS TO PARTICIPATE

A variety of attendance options are available.  
Attendees must be registered for at least one of the following activities.

## LEADERSHIP SEMINAR

Description: Led by keynote speaker, Juan Bendaña.

Fee: \$25 fee + conference registration

Chapter maximum: Unlimited. Total attendance is limited and will be filled on a first-come, first-served basis.

Eligibility: All attendees, except those participating in a Competitive Event or Skill Demo Event Evaluator, are eligible to attend. If an individual is participating in multiple activities, schedules will be adjusted as much as possible to minimize time conflicts.



## LEADERSHIP WORKSHOP

Description: FCCLA: Your Future and You. Led by Leadership Training Team member, Brooklynn Gross. Get ready to dive head first into the organization that will push you to excel, help you sharpen your talents and build you to be the best leader you can be!

Chapter maximum: 3

Fee: \$7 fee + conference registration

Eligibility: Students grades 7-10



## STAR OR SKILL DEMONSTRATION EVENT

Description: Over 35 competitive events are offered to provide members with the opportunity to expand their leadership potential and develop skills for life necessary in families, communities, and workplaces.

Fee: \$7 event fee per person + conference registration

(exception: Baking & Pastry which has a \$15 event fee + conference registration)

Eligibility: See the Montana FCCLA Competitive Events Manual and National FCCLA Competitive Events guide for eligibility.

## SKILL DEMONSTRATION EVENT EVALUATOR

Description: Use the FCCLA Rubric to be a part of an evaluation team for Skill Demonstration Event Entrants.

Chapter maximum: 1 per chapter

Fee: Conference registration

Eligibility: Evaluators must be Seniors who have previously competed in a STAR event at SLC.

## STAR EVENT ROOM TIMER

Description: Assist with facilitation of a STAR Event. Typical duties include timing entrants as they compete and escorting entrants to and from their competition station.

Chapter maximum: Unlimited

Fee: Conference registration

Eligibility: All members are eligible

## CAPTURE CREW

Description: Be a part of a media team that photographs all aspects of State Leadership Conference. Individuals must have photography experience and be able to provide their own camera and laptop.

Chapter maximum: 1 per chapter

Fee: Conference registration

Eligibility: All members are eligible

## EVENT ASSISTANT

Description: Assist with room set up, signage, room takedown and other event management activities.

Chapter maximum: 2 per chapter

Fee: Conference registration

Eligibility: All members are eligible

**BOLD LEADER: SESSION PRESENTER**  
Description: Members are encouraged to be a bold by demonstrating their leadership abilities by conducting a workshop. Attendees must complete the online workshop presenter form.  
Fee: Conference Registration  
Eligibility: All members

# MONTANA FCCLA

## GAME NIGHT

FRIDAY: 8:15-10:45PM

Enjoy a variety of games,  
activities, and snacks in the  
Strand Union Building -  
bowling, billiards, and more in  
the Recreation Center!

\*Cost of event is included in registration. Preregistration is required.



# REGISTRATION INFORMATION



Masks are required inside every building on the MSU Campus.

**Online Registration Due February 9**

[mtfcla.org/conferences/state-leadership-conference/](https://mtfcla.org/conferences/state-leadership-conference/)

## ELIGIBILITY

Students must be *paid* members before they will be eligible to register. Pending membership payment not accepted.

Chapters must be in good standing at the district level with regard to financial obligations.

## ACTIVITY

All students must be registered to participate in at least one SLC activity.

## REQUIRED FORMS

Advisers must have a signed Code of Conduct form for each student attendee, as well as a signed Covid -19 Acknowledgement and Personal Responsibility form for each attendee, including themselves and chaperones.

The Covid-19 Acknowledgement and Personal Responsibility form requires a parent/guardian signature. This forms will be collected at the registration table before chapters receive their items.; please ensure that all students have a signed form

## AFFILIATION ERROR

If there was a spelling error, grade level error, or membership category change in membership; log into the system and click 'request change' next to the individuals name.

## PAYMENT

Payment is due by March 9.  
Credit cards accepted online.  
Checks should be made payable to Montana FCCLA and sent to Michele Munson, Bookkeeper, Box 20996, Billings, MT 59104.

## REGISTRATION FEE

All students and adults (advisers and chaperones) must register. Registration is \$70 per person (fee waived for current state officers). Additional fees may apply depending on SLC activity. All attendees receive a t-shirt, dinner on Thursday, lunch on Friday and dinner on Friday.

## CHANGES/CANCELLATIONS: BEFORE FEBRUARY 9

Advisers may login to the registration system at anytime during open registration and make changes (edit events, add/delete attendees), etc.

## CHANGES/CANCELLATIONS: AFTER FEBRUARY 9

Registration closes on February 13. No changes may be made after this time; *registration and event fees are non-refundable.*

Please complete the SLC Activity Change form as soon as possible. Individuals may be dropped from attending or request a change to a consultant or Leadership Seminar role. [mtfcla.org](https://mtfcla.org)

## CHAPERONE POLICY

Individually, each chapter must provide adult chaperones willing to assist with conference activities based on the number of chapter members attending the SLC:  
1-8 members need one adult; 9-16 members need two adults; 17-24 members need three adults; 25-32 members need four adults.

"Adult" is an adviser, teacher, parent, or alumni who attends the conference. If your chaperone is unable to help with judging and other duties at the conference, you should not consider this individual as a chaperone. Bus drivers must be available to help with other duties at SLC to be considered a chaperone.

## MIXED CATEGORY TEAMS

If a team is comprised of individuals in different level categories (Level 1, 2, or 3) contact Whitney for assistance registering at [director@mtfcla.org](mailto:director@mtfcla.org)



# DRESS CODE



**This dress code will be strictly enforced during the State Leadership Conference. Students who are NOT dressed accordingly will be required to change before participating.**

View the entire dress code at [mtfcla.org](http://mtfcla.org)



Masks are required inside every building on the MSU Campus.

## ALL SLC ACTIVITIES (GENERAL SESSIONS, WORKSHOPS, CAREER FAIR, ETC)

SLC Dress Code:

Red, white or black polo or oxford shirt; may include FCCLA logo. Chapter FCCLA polos in the school colors may be worn if they have a collar and the FCCLA emblem. Black or khaki slacks or skirts that are two inches above the knee. Dress shoes.

## COMPETITIVE EVENTS

Follow STAR and Skill Demonstration event specifications for dress and wear appropriate clothes for the nature of the presentation (includes professional attire).

If following the SLC dress code (noted above) khaki slacks are appropriate (black slacks are not required as indicated in the National FCCLA Competitive Events Manual).

## ADULTS, CHAPERONES AND GUESTS

Business casual or follow the SLC Dress Code

## CLOSING SESSION GUESTS

Parents and guests may attend Officer Installation on Friday night at no charge.

A break in the program will occur at approximately 7:30 pm for guests to enter the session. Designated seating provided.

## EVENT EVALUATORS NEEDED

Over 150 volunteers are needed to evaluate the competitions.

If you or anyone you know can volunteer from 8:30 am-2:30 pm on Friday, March 18, please contact

Whitney at [director@mtfcla.org](mailto:director@mtfcla.org)

Evaluators are provided with a hospitality room, lunch and free parking.

## EVENT MATERIAL STORAGE

THURSDAY  
12:00-4:30

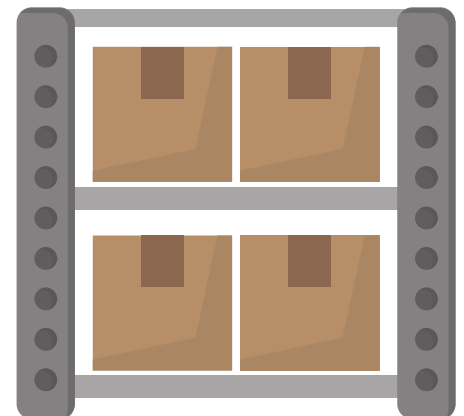
**Where:** One room per competition building is available.

**Host:** One adult per building will be available to monitor the room.

FRIDAY  
8:00-2:00

**Responsibility:** Event storage is at-your-own risk. The rooms will be locked overnight. Materials are not formally being checked in and out.

*Be prepared for inclement weather. Display cases are recommended*



# HOTEL INFORMATION

Lodging accommodations are made with the specific hotel property by the Chapter Adviser. Chapters are encouraged to stay at the properties listed below.

## C'MON INN - MT FCCLA HEADQUARTERS



Room with the State Executive Council!

6139 E Valley Center Rd

Double Room – Rate of \$124 plus tax (up to 4 people allowed per room)

Phone: 406-587-3555

4 miles to MSU

40 rooms Thursday and Friday

Released March 1, 2022

## COMFORT INN

1370 N 7th Ave

Double Room – Rate of \$99.00 plus tax  
(up to 4 people allowed per room)

Phone: 406-587-2322

2 miles to MSU

20 rooms Thursday, 20 rooms Friday

Released February 24, 2022

## HAMPTON INN

75 Baxter Ln

Double Room – Rate of \$139.00 plus tax  
(up to 4 people allowed per room)

Phone: 406-522-8000

2 miles to MSU

20 rooms Thursday, 20 rooms Friday

Released February 14, 2022

## COUNTRY INN & SUITES

5997 E Valley Center Rd

Double Room – Rate of \$127.00 plus tax  
(up to 4 people allowed per room)

Phone: 406-586-2230

3 miles to MSU

40 rooms Thursday, 40 rooms Friday

Released February 17, 2022

## COMFORT SUITES

2515 Catamount St

Double Room – Rate of \$126.00 plus tax  
(up to 4 people allowed per room)

Phone: 406-587-0800

4 miles to MSU

20 rooms Thursday, 20 rooms Friday

Released February 18, 2022

## HOMEWOOD SUITES

1023 Baxter Ln

Double Room – Rate of \$149.00 plus tax  
(up to 4 people allowed per room)

Phone: 406-587-8180

2 miles to MSU

20 rooms Thursday, 20 rooms Friday

Released February 14, 2022



# AWARDS & SCHOLARSHIPS

Be honored for your hard work, and honor the hard work of others. Apply for the following awards and scholarships today! All applications are due February 15.



**nominate your  
ADviser!**

New Adviser of the Year  
Adviser of the Year

## ULTIMATE LEADER MEMBER AWARD

MT FCCLA members that exhibit exemplary leadership by modeling the way, inspiring a shared vision, challenging the process, enabling others to act, and encouraging the heart are eligible for this award.



**Apply for one of the  
two Montana FCCLA  
Leadership & Service  
Scholarships**

## STAR CHAPTER AWARD

Chapters with a well-rounded program of work receive a plaque to hang at your school and recognition at State Leadership Conference.

## ACTIVITY REPORTS - DUE MARCH 1

**COUNT ME IN**  
STATE OUTREACH PROJECT

**Vision ZERO**  
COMMUNITY OUTREACH PROJECT



**Chapter Awards**  
(2) 1st - \$2500  
(2) 2nd - \$1500  
(2) 3rd - \$1000

Any chapter who completed financial wellness and/or traffic safety programming in their community (even if they did not receive a grant), is encouraged to submit an activities report to be eligible for the awards offered by our partners.

# IMPORTANT DATES



## FEBRUARY

- 1: MONTANA NATIONAL OFFICER CANDIDATE APPLICATION DUE
- 1: NATIONAL FCCLA ADVISER MENTOR & MASTER ADVISER NOMINATIONS DUE
- 9: STATE LEADERSHIP CONFERENCE REGISTRATION DUE
- 14-18: NATIONAL FCCLA WEEK
- 15: MONTANA FCCLA AWARD APPLICATIONS DUE (SCHOLARSHIPS, CHAPTER STAR, ULTIMATE LEADER, ADVISER AWARDS)

## MARCH

- 1: POWER OF ONE RECOGNITION DUE IN FCCLA PORTAL
- 1: NATIONAL FCCLA SCHOLARSHIPS DUE
- 1: NATIONAL PROGRAM AWARD APPLICATIONS DUE
- 1: STATE OUTREACH PROJECT AND COMMUNITY OUTREACH PROJECT ACTIVITY REPORTS DUE
- 1-15: STAR EVENTS TESTING WINDOW OPENS
- 11: SLC PAYMENTS DUE TO MONTANA FCCLA BOOKKEEPER
- 17-18: 75TH ANNUAL STATE LEADERSHIP CONFERENCE, BOZEMAN

## BEFORE SLC

COMPLETE THE STAR EVENTS ONLINE PROJECT SUMMARY FORM AND THE STAR EVENTS ONLINE ORIENTATION

## COMPETITIVE EVENTS - BEFORE YOU ARRIVE



### MONTANA FCCLA COMPETITIVE EVENTS GUIDE

Review pages 6-7 closely for policies specific to Montana FCCLA.



### NATIONAL FCCLA COMPETITIVE EVENTS GUIDE

Available to affiliated chapters in the membership portal. Access eligibility information, event policies and rubrics here.



### STAR EVENTS: COMPLETE ONLINE PROJECT SUMMARY FORM

Available from the "Surveys" tab in the FCCLA Membership Portal. Only one submission per entry (team or individual) is required. Must be printed and included in portfolio or display.



### STAR EVENTS: COMPLETE ONLINE ORIENTATION

Available starting March 2 on the Montana FCCLA Website. Upon completion, print the form and bring a hard copy be used during competition to award points on the Point Summary Form.



### STAR EVENTS: ONLINE TESTING: MARCH 1-15

Any STAR Event requiring testing will be required to complete the test online during the testing window March 1-15. Detailed instructions will be distributed.

# CAMPUS MAP & PARKING



Masks are required inside every building on the MSU Campus.

## PARKING

1 = Bus Parking  
(South Fieldhouse Lot  
15)

2 = Suburban and  
Event Evaluator  
Parking  
(Parking Garage)

## GENERAL SESSIONS

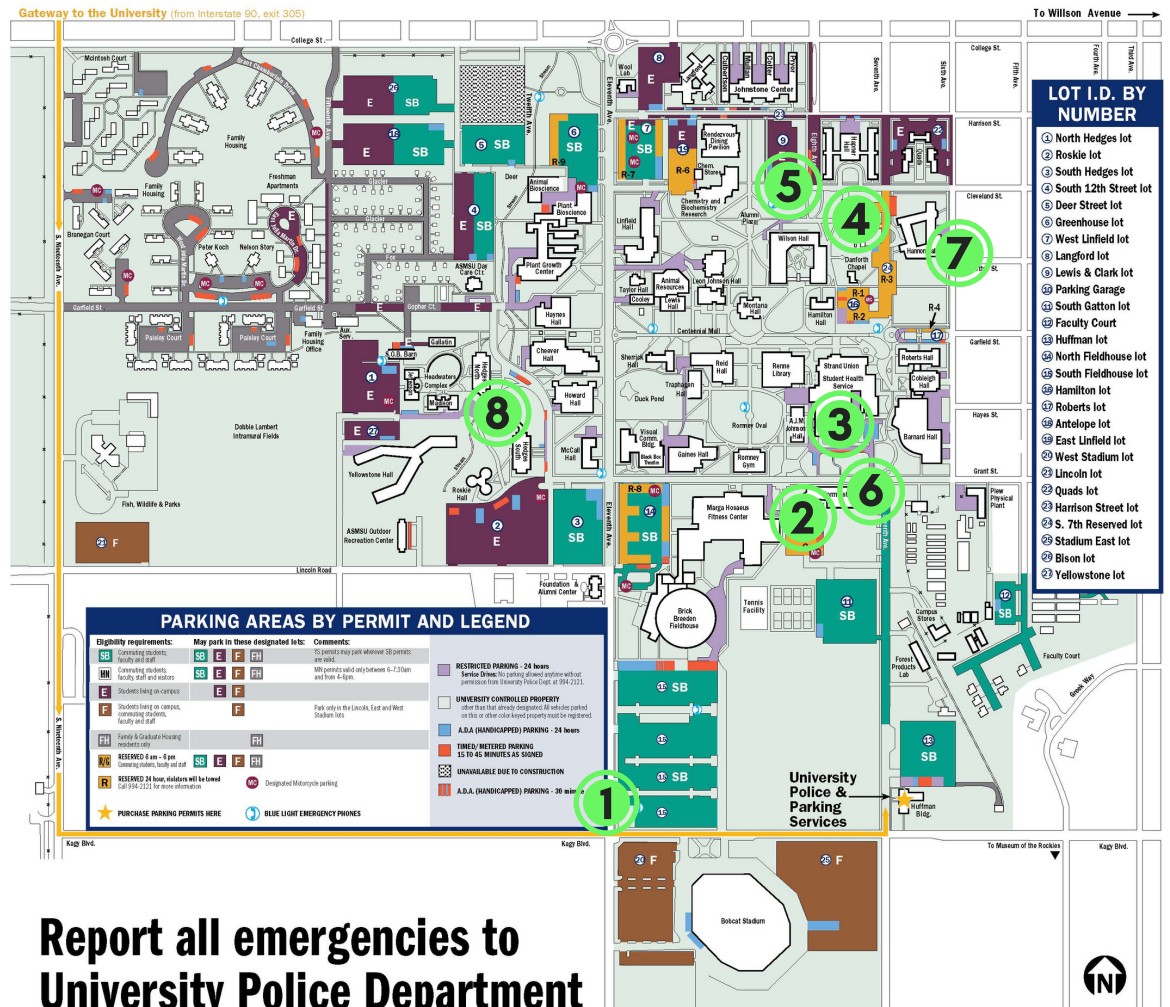
3 = Strand Union  
Building (SUB)

## COMPETITIVE EVENTS

4 = Herrick Hall  
5 = Jabs Hall  
6 = Norm Asbjornson  
Hall  
7 = Gallatin College  
(Hannon Hall)

## DINING

8 = Miller Dining Hall



**Report all emergencies to University Police Department**

FCCLA SIGNAGE WILL BE LOCATED THROUGHOUT CAMPUS TO ASSIST STUDENTS IN EASILY FINDING THEIR BUILDINGS AND ROOMS. BRING GOOD SHOES FOR WALKING AND INCLEMENT WEATHER.



The cost of parking on the MSU campus is included in the registration cost. MT FCCLA parking is located on the top floor of the Visitor Parking Garage. Please park all vehicles (except buses) in this area to avoid parking fines.

## ARRIVAL

When arriving on Thursday and Friday, a map will be distributed (by March 1) with specific directions to ensure traffic flows as smoothly as possible. Parking attendants will be available and any bus not following the flow will be turned around. Please plan to arrive early and be patient as buses are unloaded.

## DEPARTURE

When departing in the evenings, attendees will go to the parking lot where their bus or suburban is parked. Busses will not be permitted to pull up to the SUB to pick participants up.