

# MONTANA FCCLA STAR CHAPTER AWARD APPLICATION



Recognition for chapters that develop and implement well-rounded programs of work.

Chapters with well-rounded programs of work supporting Montana and National FCCLA strategic plans have programming in each of the following areas:

- Membership
- Chapter activities and operations
- Community service
- State and national activities
- Leadership development
- Promotion/public relations

## AWARD LEVELS:

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Annually, chapters may apply to be recognized at the gold, silver and bronze levels. The level of recognition is determined by the number of activities and type of activities completed by the chapter.

- Gold – 50 or more points
- Silver – 40-49 points
- Bronze – 30-39 points

## AWARD:

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Chapters who earn a gold, silver or bronze award will receive:

- Plaque to hang in your school
- Recognition at the State Leadership Conference
- Press release distributed to your local newspaper
- Letter sent to school administrator and school board members

## APPLICATION PROCESS:

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Chapter advisers and officers should work together to complete each of the following:

- Complete and upload the Chapter Activities Form (below).
  - Place check marks for each activity your chapter completed (note that some categories are check all and other categories are select one if applicable).
  - Total your points at the end.
- Write a 150 word summary of your Year in Review (to be used in the State Leadership Conference program)
- Write a one-two page “A Year in Review” report. Report should describe specific examples of how points were earned for each of the six categories.
- Submit three pictures of our chapter in action with brief descriptions (to be used at State Leadership Conference)

All materials must be submitted online by **February 15** the Montana FCCLA website [www.mtfccla.org](http://www.mtfccla.org)  
A confirmation email will be sent when the application is received.

## QUESTIONS:

Tracey Eatherton, State Director – [director@mtfccla.org](mailto:director@mtfccla.org)

**Application due February 15**

Last Update May 2024

# CHAPTER ACTIVITIES FORM

Eligible activities are from February 16, 2024 to February 15, 2025.



<b>Membership</b>		Available Points	Points Earned
<b>Focus: Actively recruit, retain and engage members</b>			
<b>Activities (select all that apply):</b>			
<input type="checkbox"/>	In every FCS class, FCCLA is incorporated in at least one unit of instruction	1	
<input type="checkbox"/>	Announcements about upcoming FCCLA activities and/or opportunities are regularly made and posted in areas easily accessed by students and FCCLA members, for example in the hallways and classrooms	1	
<input type="checkbox"/>	Chapter developed and conducted an annual recruitment program targeted at prospective FCS students	1	
<input type="checkbox"/>	Chapter has and utilizes a local FCCLA recognition program to encourage members to participate in FCCLA activities	1	
<input type="checkbox"/>	Chapter participated in the National FCCLA Go for the Red membership campaign	1	
<b>Membership Increase (select one, if applicable):</b>			
<input type="checkbox"/>	In 2024-25, chapter had a 5%+ increase in affiliated members compared to the previous year	3	
<input type="checkbox"/>	In 2024-25, chapter had a 3-5% increase in affiliated members compared to the previous year	2	
<input type="checkbox"/>	In 2024-25, chapter had a 1-2% increase in affiliated members compared to the previous year	1	
<b>Affiliation (select one, if applicable):</b>			
<input type="checkbox"/>	Affiliated by November 1	3	
<input type="checkbox"/>	Affiliated by February 1	2	
		<b>Total</b>	

<b>Chapter Activities and Operations</b>		Available Points	Points Earned
<b>Focus: Actively conduct meetings and track service learning</b>			
<b>Activities (select all that apply):</b>			
<input type="checkbox"/>	The chapter holds at least one monthly meeting utilizing an agenda and parliamentary procedure	3	
<input type="checkbox"/>	The chapter has a local Constitution/Bylaws	1	
<input type="checkbox"/>	Chapter conducted activities to teach the mission/history/purposes of FCCLA	1	
<input type="checkbox"/>	Chapter conducted at least one major activity during FCCLA Week (February 2025)	1	
<b>Monthly Service Hours Report:</b>			
<input type="checkbox"/>	Completed and submitted for <u>each</u> required month by all affiliated members. One point for each month completed; up to 6 points maximum.	(up to 6)	
		<b>Total</b>	

<b>Community Service</b>		Available Points	Points Earned
<b>Focus: State Outreach Project and Service Learning Projects</b>			
<b>Community Service – other than the State Outreach Project (select one, if applicable):</b>			
<input type="checkbox"/>	The chapter participated in or coordinated <u>5 or more</u> community service efforts in the local community	5	
<input type="checkbox"/>	The chapter participated in or coordinated <u>3-4</u> community service efforts in the local community	3	
<input type="checkbox"/>	The chapter participated in or coordinated <u>1-2</u> community service efforts in the local community	1	
<b>State Outreach Project:</b>			
<input type="checkbox"/>	Activities were conducted that provide advocacy, education, direct or indirect service to Families First. 1 point per activity (multiple activities may be conducted within one project). Up to 6 points maximum.	(up to 6)	
		<b>Total</b>	

<b>State and National Activities</b>		Available Points	Points Earned
<b>Focus: Participation in district, state and national FCCLA activities</b>			
<b>Activities (select all that apply):</b>			
<input type="checkbox"/>	One or more members attended the Fall 2024 District Meeting (1 point per member; maximum of 2 points)	(up to 2)	
<input type="checkbox"/>	One or more members attended the 2024 National FCCLA Fall Leadership Institute	1	
<input type="checkbox"/>	One or more members attended the 2024 National Leadership Conference (1 point per member; maximum of 5 points)	(up to 5)	
<input type="checkbox"/>	At least one chapter member submitted a scholarship application to Montana or National FCCLA (Spring 2024)	1	
<b>National Programs (select all that apply):</b>			
<input type="checkbox"/>	2024 National Program Award application submitted (1 point per application; maximum of 3 points)	(up to 3)	
<input type="checkbox"/>	2024 National Program Award winner	1	
<b>State Leadership Conference (select all that apply):</b>			
<input type="checkbox"/>	Chapter had members attend 2024 State Leadership Conference (1 point per member; maximum of 5 points)	(up to 5)	
<input type="checkbox"/>	STAR Event 1 <sup>st</sup> or 2 <sup>nd</sup> place winner (1 point per <u>event</u> won (team or individual); maximum of 5 points)	(up to 5)	
			<b>Total</b>

<b>Leadership</b>		Available Points	Points Earned
<b>Focus: Members actively engage in leadership development</b>			
<b>Activities (select all that apply):</b>			
<input type="checkbox"/>	Chapter has a member who applied for a district office but was not elected in Fall 2024 (1 point per member; up to 3 points)	(up to 3)	
<input type="checkbox"/>	In 2024-25, chapter has a member serving as a District Officer. Excluding Current State Officers as points are awarded in the following row. (1 point per officer; up to 5 points)	(up to 5)	
<input type="checkbox"/>	In 2024-25, chapter has a member serving as a Current State Officer (term ending at March 2025 SLC)	3	
<input type="checkbox"/>	Chapter has a member who submitted a National Officer Candidate application to Montana FCCLA in February 2024	1	
<input type="checkbox"/>	In 2024-25, chapter has a member who ran at National FCCLA for a National Officer Position	3	
<input type="checkbox"/>	Chapter members participated in the 2024 Leadership Rally (1 point per member; up to 3 points)	(up to 3)	
<input type="checkbox"/>	Chapter member receives the 2024 Montana Ultimate Leader Award	1	
<input type="checkbox"/>	Chapter Adviser received the 2024 National FCCLA Spirit of Advising Award or the 2023 Montana Adviser of the Year or New Adviser of the Year Award	1	
<input type="checkbox"/>	Chapter Adviser is an Adviser Mentor or Master Adviser with National FCCLA in 2024 or 2025	1	
<input type="checkbox"/>	Chapter Adviser participated in a National FCCLA Adviser Training in 2024-25	1	
<input type="checkbox"/>	Adviser serves on the Montana FCCLA Board of Directors	3	
			<b>Total</b>

<b>Promotion &amp; Public Relations</b>		Available Points	Points Earned
<b>Focus: Active promotion of FCCLA and FCS within the school and community</b>			
<b>Articles published/distributed in the community:</b>			
<input type="checkbox"/>	Articles were published/distributed through school newspaper, local newspaper, TV, etc. (1 point per article; up to 5 points)	(up to 5)	
<b>Other activities (select all that apply):</b>			
<input type="checkbox"/>	Chapter has a chapter website that is up-to-date	1	
<input type="checkbox"/>	Chapter utilizes social media such as Facebook, Instagram, or Twitter	2	
<input type="checkbox"/>	Chapter members made a presentation to their local school board	2	
<input type="checkbox"/>	Chapter members made a presentation to their peers	2	
<input type="checkbox"/>	Chapter members wrote and submitted an article with a picture to the State Director or Teen Times that can be used on the website, newsletter, etc.	1	
<input type="checkbox"/>	Chapter members participated in a local or state legislative advocacy activity, such as Rotunda Day	1	
			<b>Total</b>

Chapter Name	Individual Completing this Form	Date Completed	Total Points Earned

