

MONTANA FCCLA STAR CHAPTER AWARD APPLICATION



Recognition for chapters that develop and implement well-rounded programs of work.

Chapters with well-rounded programs of work supporting Montana and National FCCLA strategic plans have programming in each of the following areas:

- Membership
- Chapter activities and operations
- Community service
- State and national activities
- Leadership development
- Promotion/public relations

AWARD LEVELS:

Annually, chapters may apply to be recognized at the gold star, silver star, bronze star, and rising star levels. The level of recognition is determined by the number of activities and type of activities completed by the chapter.

- Gold Star Chapter– 50 or more points
- Silver Star Chapter– 40-49 points
- Bronze Star Chapter– 30-39 points
- Rising Star Chapter –20-29 points (available to chapters with a new chapter adviser)

AWARD:

Chapters who earn a gold, silver, bronze, or rising star award will receive:

- Plaque to hang in your school
- Recognition at the State Leadership Conference
- Press release distributed to your local newspaper
- Letter sent to school administrator and school board members

APPLICATION PROCESS:

Chapter advisers and officers should work together to complete each of the following:

- Complete and upload the Chapter Activities Form (below).
 - Place check marks for each activity your chapter completed (note that some categories are check all and other categories are select one if applicable).
 - Total your points at the end.
- Write a 150 word summary of your Year in Review (to be used in the State Leadership Conference program)
- Write a one-two page “A Year in Review” report. The report should describe specific examples of how points were earned for each of the six categories.
- Submit three pictures of our chapter in action with brief descriptions (to be used at State Leadership Conference)

All materials must be submitted online by **February 15** the Montana FCCLA website www.mtfccla.org

A confirmation email will be sent when the application is received.

QUESTIONS:

Tracey Eatherton, State Director – director@mtfccla.org

Application due February 15

STAR CHAPTER ACTIVITIES FORM: Eligible activities are from February 16, 2025 to February 15, 2026.



New advisers/chapters are encouraged to focus only on rubric items marked with a “*”, which supports building a well-rounded FCCLA chapter and aligns with the criteria required to earn the Rising Star Chapter designation. Chapters earning 20-29 points will receive recognition at the 2026 State Leadership Conference as a Rising Star Chapter. These criteria are highlighted in blue.

Chapter Name	Individual Completing this Form	Date Completed	Total Points Earned

Membership		Focus: Actively recruit, retain and engage members	Available Points	Points Earned
Activities (select all that apply):				
☐	*In every FCS class, FCCLA is incorporated in at least one unit of instruction		1	
☐	*Announcements about upcoming FCCLA activities and/or opportunities are regularly made and posted in areas easily accessed by students and FCCLA members, for example in the hallways and classrooms		1	
☐	*Chapter developed and conducted an annual recruitment program targeted at prospective FCS students		1	
☐	Chapter has and utilizes a local FCCLA recognition program to encourage members to participate in FCCLA activities		1	
Membership Increase (select one, if applicable):				
☐	In 2025-26, chapter had a 5%+ increase in affiliated members compared to the previous year		3	
☐	In 2025-26, chapter had a 3-5% increase in affiliated members compared to the previous year		2	
☐	In 2025-26, chapter had a 1-2% increase in affiliated members compared to the previous year		1	
Affiliation (select one, if applicable):				
☐	*Affiliated by November 1		3	
☐	Affiliated by February 1		2	
			Total	

Chapter Activities and Operations		Focus: Actively conduct meetings and track service learning	Available Points	Points Earned
Activities (select all that apply):				
☐	*The chapter has a local Constitution/Bylaws		1	
☐	*Chapter conducted at least one major activity during FCCLA Week (February 2026)		1	
☐	The chapter holds at least one monthly meeting utilizing an agenda and parliamentary procedure		3	
☐	Chapter conducted activities to teach the mission/history/purposes of FCCLA		1	
Monthly Service Hours Report:				
☐	*Completed and submitted for each required month by all affiliated members. One point for each month completed; up to 6 points maximum.		(up to 6)	
			Total	

Community Service		Focus: State Outreach Project and Service Learning Projects	Available Points	Points Earned
Community Service – other than the State Outreach Project (select one, if applicable):				
☐	*The chapter participated in or coordinated 1-2 community service efforts in the local community		1	
☐	The chapter participated in or coordinated 5 or more community service efforts in the local community		5	
☐	The chapter participated in or coordinated 3-4 community service efforts in the local community		3	
State Outreach Project: rename as State-Level Outreach Efforts (?)				
☐	*Activities were conducted that provide advocacy, education, direct or indirect service to Career Connection. 1 point per activity (multiple activities may be conducted within one project). Up to 6 points maximum.		(up to 6)	
☐	Activities were conducted that provide advocacy, education, direct or indirect service to Vision Zero 1 point per activity (multiple activities may be conducted within one project). Up to 6 points maximum.		(up to 6)	
			Total	

State and National Activities Focus: Participation in district, state and national FCCLA activities		Available Points	Points Earned
Activities (select all that apply):			
☐	*One or more members and adviser attended the Fall 2025 District Meeting (1 point per member; maximum of 2 points)	(up to 2)	
☐	One or more members attended the 2025 National FCCLA Fall Leadership Institute	1	
☐	One or more members attended the 2025 National Leadership Conference (1 point per member; maximum of 5 points)	(up to 5)	
☐	At least one chapter member submitted a scholarship application to Montana or National FCCLA (Spring 2025)	1	
National Programs (select all that apply):			
☐	2025 National Program Award application submitted (1 point per application; maximum of 3 points)	(up to 3)	
☐	2025 National Program Award winner	1	
State Leadership Conference (select all that apply):			
☐	*Chapter had adviser attend 2025 State Leadership Conference	1	
☐	Chapter had members attend 2025 State Leadership Conference (1 point per member; maximum of 5 points)	(up to 5)	
☐	STAR Event 1 st or 2 nd place winner (1 point per event won (team or individual); maximum of 5 points)	(up to 5)	
Total			

Leadership Focus: Members actively engage in leadership development		Available Points	Points Earned
Activities (select all that apply):			
☐	*Chapter adviser participated in the Adviser Communities program	1	
☐	*Chapter adviser participated in the Montana FCCLA New Adviser training series	5	
☐	Chapter has a member who applied for a district office but was not elected in Fall 2025 (1 point per member; up to 3 points)	(up to 3)	
☐	In 2025-26, chapter has a member serving as a District Officer. Excluding Current State Officers as points are awarded in the following row. (1 point per officer; up to 5 points)	(up to 5)	
☐	In 2025-26, chapter has a member serving as a Current State Officer (term ending at March 2025 SLC)	3	
☐	Chapter has a member who submitted a National Officer Candidate application to Montana FCCLA in February 2024	1	
☐	In 2025-26, chapter has a member who ran at National FCCLA for a National Officer Position	3	
☐	*Adviser attended the 2025 Leadership Rally	1	
☐	Chapter members participated in the 2025 Leadership Rally (1 point per member; up to 3 points)	(up to 3)	
☐	Chapter member receives the 2025 Montana Ultimate Leader Award	1	
☐	Chapter Adviser received the 2025 National FCCLA Spirit of Advising Award or the 2025 Montana Adviser of the Year or New Adviser of the Year Award	1	
☐	Chapter Adviser is an Adviser Mentor or Master Adviser with National FCCLA in 2025 or 2026	1	
☐	Chapter Adviser participated in a National FCCLA Adviser Training in 2025-26	1	
☐	Adviser actively participated in and completed the end-of-year report for Adviser Communities in the previous year	2	
☐	Adviser serves on the Montana FCCLA Board of Directors	3	
Total			

Promotion & Public Relations Focus: Active promotion of FCCLA and FCS within the school and community		Available Points	Points Earned
Articles published/distributed in the community:			
☐	*Articles were published/distributed through school newspaper, local newspaper, TV, etc. (1 point per article; up to 5 points)	(up to 5)	
Other activities (select all that apply):			
☐	*Chapter has a chapter website that is up-to-date	1	
☐	*Chapter utilizes social media such as Facebook, Instagram, or Twitter	2	
☐	*Chapter members wrote and submitted an article with a picture to the State Director or Teen Times that can be used on the website, newsletter, etc.	1	
☐	Chapter members made a presentation to their local school board	2	
☐	Chapter members made a presentation to their peers	2	
☐	Chapter members participated in a local or state legislative advocacy activity, such as Rotunda Day	1	
Total			

