



MONTANA FCCLA 2025-2026 Member Resource Guide

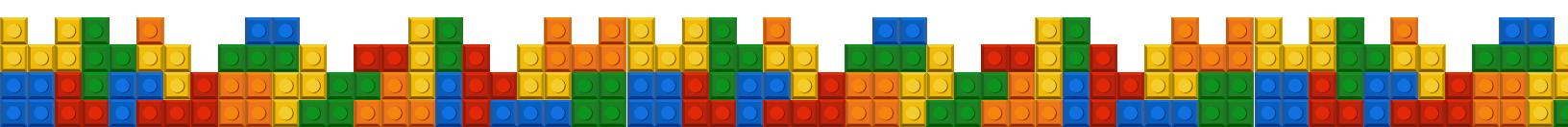


THE ULTIMATE LEADERSHIP EXPERIENCE



TABLE OF CONTENTS

Membership & Affiliation.....	2
Intro to FCCLA.....	3
Montana FCCLA.....,	13
Chapter Resources.....	22
Calendar of Events.....	34
FCS Facts.....	35
Common Acronyms.....	38



THANK YOU, RALLY PARTNERS!

Gold Partners



State Outreach Partners



Rally Exhibitors



MONTANA
STATE ASSOCIATION

MEMBERSHIP & AFFILIATION

Turn your life-changing dreams into a reality with Montana Family, Career, and Community Leaders of America (FCCLA)! FCCLA is a dynamic and effective national student organization that helps young men and women become leaders and address important personal, family, work and societal issues through Family and Consumer Sciences Education. FCCLA: The Ultimate Leadership Experience is unique among youth organizations because its programs are planned and run by members. It is the only career and technical student organization with family as its central focus. Participation in national programs and chapter activities helps members become strong leaders in their families, careers and communities.



WHO IS ELIGIBLE TO JOIN?



Any student who has taken or is taking a course in Family and Consumer Sciences through grade twelve shall be eligible for active membership in an organized chapter within the school. Explore options for home school and virtual chapters, as well as for students without an FCS department at their school under the membership tab at mtfccla.org

MEMBERSHIP RESOURCES

STEP 1 WEBQUEST

Explore new horizons on the [FCCLA Webquest!](#) Discover great programs that will help you reveal more about yourself & those around you.

FCCLA PORTAL

Member Login

User Name/Member ID:

Password:

Login

[Forgot Password](#)

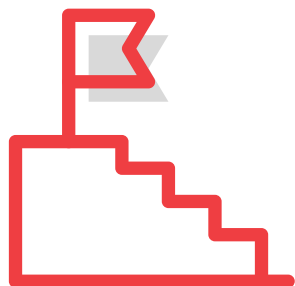
Welcome students to your FCCLA Student Portal.
Please contact your chapter adviser for login information or use the forgot password button.
For additional questions, please contact membership@fcccla.org.

Members can access and utilize the Student Portal. There are many features that allow you to track volunteer hours, conferences, competitions, and more!

If you are starting a new chapter or plan to expand/improve an existing one, turn to fccclainc.org, the official National FCCLA website.

MISSION

To promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner, and community leaders, members develop skills for life through –



- Character Development
- Creative and Critical Thinking
- Interpersonal Communication
- Practical Knowledge and
- Career Preparation.

CREED

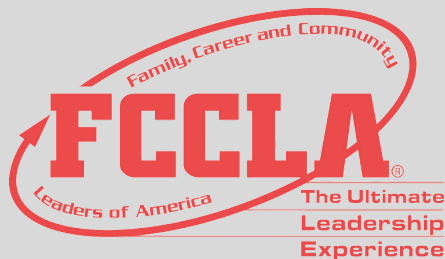
We are the Family, Career and Community Leaders of America. We face the future with warm courage and high hope. For we have the clear consciousness of seeking old and precious values. For we are the builders of homes, homes for America's future, homes where living will be the expression of everything that is good and fair, homes where truth and love and security and faith will be realities, not dreams. We are the Family, Career and Community Leaders of America. We face the future with warm courage and high hope.

PURPOSES



1. To provide opportunities for personal development and preparation for adult life.
2. To strengthen the function of the family as a basic unit of society.
3. To encourage democracy through cooperative action in the home and community.
4. To encourage individual and group involvement in helping achieve global cooperation and harmony.
5. To promote greater understanding between youth and adults.
6. To provide opportunities for making decisions and for assuming responsibilities.
7. To prepare for the multiple roles of men and woman in today's society.
8. To promote Family and Consumer Sciences education and related occupations.





THE FCCLA EMBLEM

The emblem shows that FCCLA is a dynamic, active organization bound for the future. The dominant collegiate lettering articulates a focus on education and student leadership. The swooping ellipse embodies an active organization that moves toward new arenas.

STAY CONNECTED



@montanafccla



Montana FCCLA



mtfccla



Montana Family, Career and
Community Leaders of America



Montana FCCLA: www.mtfccla.org

National FCCLA: www.fcclainc.org

Montana FCCLA State Leadership Team

3701 Trakker Trl, Ste. 1B #162
Bozeman, MT 59718

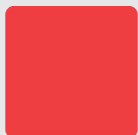


National FCCLA Headquarters

113241 Woodland Park Road, Suite 100
Herndon, Virginia 20171
703-476-4900

NATIONAL FCCLA

National President: Eva Orr, AR
Executive Director: Sandy Spavone



Red, for strength, courage,
and determination



White, for sincerity of
purpose & integrity of action



Organization Motto:
Toward New Horizons



A red rose symbolizes a desire
for beauty in everyday living.



Tagline: The Ultimate
Leadership Experience



The national organization, Association of
Family and Consumer Sciences
(AAFCS), is a sponsor of FCCLA



NATIONAL FCCLA REGIONS

PACIFIC :

Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, **Montana**, Nebraska, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming

SOUTHERN :

Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, Oklahoma, Puerto Rico, South Carolina, Tennessee, Texas, Virginia, Virgin Islands

CENTRAL :

Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin

NORTH ATLANTIC :

Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, West Virginia

ALUMNI & ASSOCIATES



Former members of FCCLA, Future Homemakers of America, and New Homemakers of America are encouraged to stay involved through this network of adults. Honorary FHA/HERO members, current and former Family & Consumer Sciences professionals, teachers, parents, school administrators, employers, and business and community leaders who support the mission and purposes of FCCLA are also encouraged to join Alumni and Associates

GRANT OPPORTUNITIES



THE ULTIMATE LEADERSHIP FUND

FCCLA's Ultimate Leadership Fund is a mission-driven campaign that helps to grow the organization and support the needs of members and chapters by designating funds to provide (1) Affiliation Support Grants, (2) Chapter and Individual Grants, (3) Competitive Events Recognition, and (4) support additional areas of greatest need.

FCCLA RECOGNITION

MEMBER

- Montana FCCLA Ultimate Leader

CHAPTER

- Montana FCCLA STAR Chapter
- Ultimate Chapter Award

ADVISER

- Years of Service
- Spirit of Advising
- Master Adviser
- Adviser Mentor
- MT FCCLA Adviser of the Year
- MT FCCLA New Adviser of the Year

NATIONAL FCCLA SCHOLARSHIPS



National FCCLA and its partners and sponsors award up to \$480,000 in scholarships and awards annually. FCCLA members are encouraged to apply for the youth scholarship opportunities. For current award information and deadlines, visit fcclainc.org/youth-leaders/youth-scholarship-applications.php

MONTANA FCCLA SCHOLARSHIPS

Leadership & Service Scholarships



A scholarship recognizing a student who exemplifies the purposes of Montana FCCLA. Up to two are awarded annually.



One scholarship is awarded by the Association of Family & Consumer Sciences: Montana Affiliate to recognize a student who exemplifies the purposes of FCCLA and is pursuing a career in a Family & Consumer Sciences related field.





25-26

CONFERENCES

Take your leadership to the next level! FCCLA Conferences connect you with industry leaders, career opportunities, and hands-on experiences to help you succeed. Explore how Career and Technical Education (CTE) and Family and Consumer Sciences (FCS) open doors to your future. Build skills, make connections, and discover what is possible!



FALL LEADERSHIP INSTITUTE

Orlando:
October 15 - 19, 2025

Anaheim:
October 22 - 25, 2025

FCCLA is partnering with the Disney Imagination Campus to offer student leadership and team-building training led by Disney leaders. Attendees will have the opportunity to participate in two of the four offered courses, allowing them to customize their experience and build valuable skills.

» Registration opens August 1, 2025

CAPITOL LEADERSHIP

WASHINGTON, D.C. | November 15 - 19, 2025

Affiliated members and advisers are invited to Washington, D.C., to build leadership skills, learn about advocacy, and meet with elected officials. This provides a valuable opportunity to advocate for Family and Consumer Sciences education and FCCLA.

» Registration opens August 1, 2025



NATIONAL LEADERSHIP CONFERENCE

WASHINGTON, D.C. | July 6 - 10, 2026

Join FCCLA's largest nationwide gathering of members and advisers, featuring inspiring sessions, expert speakers, and engaging Competitive Events. This is an opportunity to build lifelong skills, connect with others, and grow as a confident leader.

» Registration opens March 2, 2026



Learn More



NATIONAL PROGRAMS



Learn how to explore career pathways & skills for success in families, careers, & communities.



Take action in your community and discover the difference you can make.



Put the brakes on impaired driving & traffic crashes. Help your friends arrive alive!



Discover how you can strengthen family relationships through this peer education program.



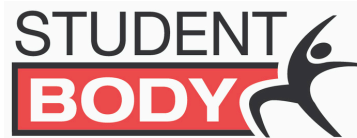
Manage your money! Use this program to help earn, save, & spend your money wisely.



This newly revamped national program will give yourself the power to make a positive change in your families & communities.



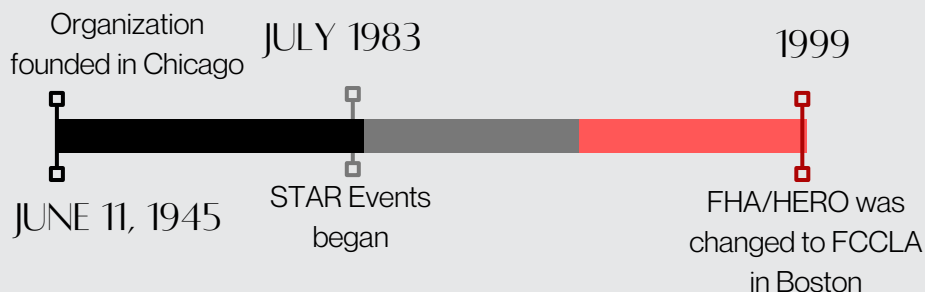
Improve the quality of life in your community through assessment, education, and advocacy. Use your voice to create change!



Discover ways to promote health, fitness, and resiliency in your families, schools, and communities.

FCCLA FUN FACTS

FAMILY AND CONSUMER SCIENCES IS THE SCHOOL SUBJECT AREA THAT'S THE FOUNDATION OF FCCLA



FCCLA WEEK

FEBRUARY
9-13, 2026

FCCLA WEEK

February 9-13 2026

Ideas for our chapter::

Monday, February 9:

Members

Launch FCCLA week by showcasing your chapter members and what FCCLA means to you!

Tuesday, February 10:

Service

Serving your community with leadership skills and a stellar attitude is the foundation of FCCLA. Share who your influences are and how you've influenced others through your acts of service.

Wednesday, February 11:

Educators

Celebrate Family and Consumer Sciences (FCS) Educator Day by thanking the educators in your life and showing appreciation for everything they taught you and your chapter.

Thursday, February 12:

Skills

Share with others how FCCLA (or FHA/HERO) has allowed you to sharpen your skills for your future careers as well as your independent adult life.

Friday, February 13:

FCCLA

Get ready to show off your FCCLA spirit! Rock the red and fill your day with red clothing, signs, food, decorations, and more!

COMPETITIVE EVENTS

STAR EVENTS

(STUDENTS TAKING ACTION WITH RECOGNITION)

STAR Events recognize members for proficiency and achievement in chapter and individual projects, leadership skills, and career preparation.



SKILL DEMONSTRATION EVENTS

Skill Demonstration Events provide opportunities for members to demonstrate college- and career-ready skills in Family and Consumer Sciences and related occupations.



FCCLA/LIFESMARTS KNOWLEDGE BOWL

The FCCLA/LifeSmarts Knowledge Bowl is a three-level, team competition that tests FCCLA members' knowledge in six content areas.



KNOWLEDGE MATTERS VIRTUAL CHALLENGES

Two contests, Personal Finance and Fashion, encourage members to test their skills through online simulations.



COMPETITIVE EVENTS

MEMBERS CAN COMPETE IN THREE TYPES
OF COMPETITIVE EVENTS:
– STAR EVENTS
– SKILL DEMONSTRATION EVENTS
– FCCLA/LIFE SMARTS KNOWLEDGE BOWL



Students Taking Action with Recognition (STAR) Events are competitive events in which members are recognized for proficiency and achievement in chapter and individual projects, leadership skills, and career preparation. STAR Events offer individual skill development and application of learning through the following activities:

COOPERATIVE: teams work to accomplish specific goals

INDIVIDUALIZED an individual member works alone to accomplish specific goals

COMPETITIVE: individual or team performance measured by an established set of criteria

STAR EVENTS INCLUDE:

Baking & Pastry	Hospitality, Tourism & Recreation	Repurpose & Redesign
Career Investigation	Interior Design	Say Yes to FCS Education
Chapter in Review Display & Portfolio	Interpersonal Communications	Sports Nutrition
Chapter Service Project Display & Portfolio	Job Interview	Sustainability Challenge
Culinary Arts	Leadership	Teach & Train
Early Childhood Education	National Programs In Action	Teaching Strategies
Entrepreneurship	Nutrition & Wellness	
Event Management	Parliamentary Procedure	
Fashion Construction	Personal Finance	
Fashion Design	Professional Presentation	
Focus On Children	Promote & Publicize FCCLA	
Food Innovations	Public Policy Advocate	

ONLINE STAR EVENTS INCLUDE:

Digital Stories For Change
FCCLA Chapter Website
Instructional Video Design
RED Talks on Education

ONLINE CHALLENGE TESTS

Members can demonstrate proficiency in a variety of areas with Online Challenge Tests including:

Consumer Math Challenge	Early Childhood Challenge	FCCLA Knowledge Challenge
Culinary Math Challenge	Education and Training Challenge	Hospitality, Tourism and Recreation Challenge
	Fashion Construction & Design Challenge	Interior Design Challenge

SKILL DEMONSTRATION EVENTS :

Skill Demonstration Events provide opportunities for members to demonstrate college and career-ready skills in Family & Consumer Sciences and related occupations.

- #teachFCS
- Culinary Food Art
- Culinary Knife Skills
- Fashion Sketch
- FCCLA Creed Speaking & Interpretation
- Impromptu Speaking
- Interior Design Sketch
- Interviewing Skills
- Lesson Plan Development and Modification
- Pastry Arts Technical Decorating Skills
- Speak Out for FCCLA
- Technology In Teaching
- Toys that Teach

STAR EVENTS CONNECTIONS

- WHILE THE MUSIC PLAYS, MOVE AROUND THE ROOM. WHEN IT STOPS, FIND THE TABLE CLOSEST TO YOU AND CHECK OUT THE PROJECT.
- IDENTIFY THE CHARACTERISTICS LISTED BELOW THAT YOU SEE IN THE PROJECT
- BRIEFLY DESCRIBE THE PROJECT IN THE BOX MATCHING THE DESCRIPTION
- RETURN TO YOUR SEAT AND COMPLETE THE STAR EVENTS DAYDREAM SECTION.

THIS PROJECT
WAS CREATED
BY AN
INDIVIDUAL,
NOT A TEAM



THE DISPLAY
OR PORTFOLIO
INCLUDED AT
LEAST FOUR
PHOTOS OF
THE PROJECT



THE PROJECT
INCLUDES A
PARTNERSHIP
WITH ANOTHER
ORGANIZATION
OR A BUSINESS
SPONSOR



THIS PROJECT
HAS GREAT
ATTENTION TO
DETAIL AND IS
VISUALLY
APPEALING



THIS PROJECT
USES THE
PLANNING
PROCESS
STEPS



THIS PROJECT
INCLUDES A
NEWSPAPER
ARTICLE OR
INTERNET
POSTING TO
SHARE THE
PROJECT RESULTS



THIS
PROJECT
INCLUDES A
DISPLAY



THIS PROJECT
MADE A
DIFFERENCE,
AND THIS IS
SUPPORTED BY
FACTS OR
DATA



THIS
PROJECT IS
WELL
ORGANIZED



I CAN SEE A
PROJECT LIKE
THIS WORKING
IN MY
COMMUNITY







STAR EVENTS CONNECTIONS



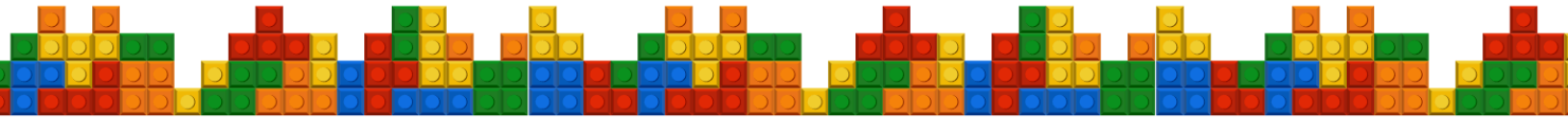
DESCRIBE TWO-
THREE PROJECTS
YOU FOUND THAT
YOU LIKED TODAY-
-PROJECT 1:




DESCRIBE TWO-
THREE PROJECTS
YOU FOUND THAT
YOU LIKED TODAY-
-PROJECT 2:



WHAT IS
SOMETHING YOU
LEARNED FROM
THIS ACTIVITY?



WHAT IS AN IDEA
THAT YOU WOULD
LIKE TO TURN INTO
YOUR STAR
EVENTS PROJECT?



STATE EXECUTIVE COUNCIL



LAURLYNN HARRELL,

District 1

VP of Community Outreach

Power FCCLA
fcclaurlynn@mtfccla.org
Adviser: Lauren Vick
lvick@power.k12.mt.us



BROCK ROMERO

District 2

First Vice-President

Manhattan FCCLA
fcclabrock@mtfccla.org
Adviser: Amanda Swenson
amswenson@mhstigers.org



LEXIE WICHMAN

District 3/9

State President

Moore FCCLA
fcclalexie@mtfccla.org
Adviser: Mandy Eike
meike@moore.k12.mt.us



BRADLIE JOSEPH

District 4

VP of Competitive Events

Huntley Project FCCLA
fcclabradlie@mtfccla.org
Adviser: Ashley Weigum
aweigum@huntley.k12.mt.us



LUCA HELVIK

District 5

VP of Finance

Wibaux FCCLA
fcclaluca@mtfccla.org
Adviser: Laure Wirtzfeld
lwirtzfeld@wibauxschool.net



ISABEL HUNTER

District 6/7

VP of Parliamentary Law

Powell County FCCLA
fcclaisabel@mtfccla.org
Adviser: Kacie Perkins
kperkins@pchs.dl.k12.mt.us



GRACIE BAKER

District 8

VP of Membership

Glasgow FCCLA
fcclagracie@mtfccla.org
Adviser: Karleen Fossum
fossum@mail.glasgow.k12.mt.us



MACKENZIE HESS

District 10

VP of Public Relations

Columbus FCCLA
fcclamackenzie@mtfccla.org
Adviser: Lorie Martinez
lmartinez@columbus.k12.mt.us



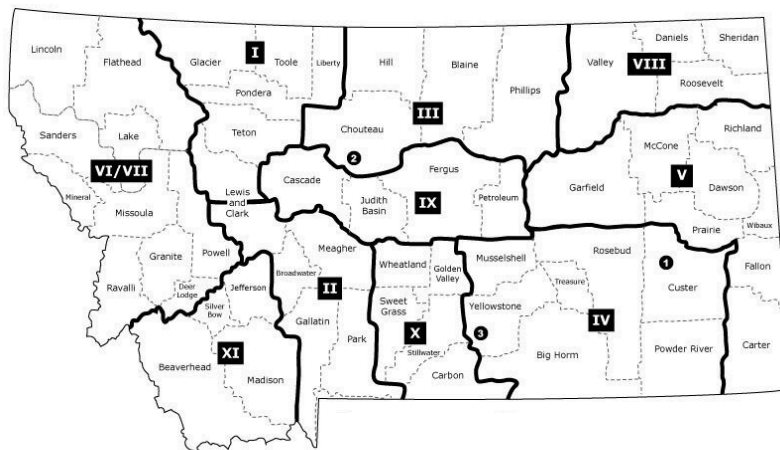
MADISON NELSON

District 11

VP of Programs

Ennis FCCLA
fcclamadison@mtfccla.org
Adviser: Jamie Dlehl
jdlehl@ennisschools.org

MT FCCLA AFFILIATED CHAPTERS



★New chapter

DISTRICT 1

Browning: Kami Wellman

★Centerville: Shannon Miller

Conrad: Stacy Aaberg

Cut Bank: Rachel Brown

Dutton Brady: Keely McDonald

Fairfield: Carly Beck

Power: Lauren Vick

Sunburst: Chantelle

Henneberry

DISTRICT 4

Billings Senior: Emily Millard

Billings Skyview: Lindsay Hubbert

Colstrip: Deanna Patton

Forsyth: Jesse Pauley

Huntley Project: Ashley Weigum

Lockwood: Hope Hamilton

Roundup: Tami Engstrom

Shepherd: Jessica Fisk

DISTRICT 8

Glasgow: Karleen Fossum

Medicine Lake: Megan Murphy

Plentywood: Joni Brensdal

Poplar: Jeanine Grenada

DISTRICT 2

Belgrade: Melanie Young &

Kortney Douma

Bozeman: Beth Evenhuis

Broadwater: Shae Bruursema

★East Helena High: Trinity Nelson

Gallatin: Bethany Ringer &

Celeste Miller

★Helena: Cassie Koch

Manhattan: Amanda Swenson

Three Forks: Cathe Felz

White Sulphur: Katie Hanson

DISTRICT 5

Carter County: Amy Walker

Dawson County: Renique Burke

Fairview: Angie Hopes

Garfield County:

Plevna: Stephanie Robertus

Sidney: Cheyenne Ryan

Wibaux: Laure Wirtzfeld

DISTRICT 10

Bridger: Jaylee Booth

Columbus: Lorie Martinez

Harlowton: Sandy Woldstad

Laurel: Jennifer Painter

Park City: Sarah Bolin

Red Lodge: Heather Quenzer

Reed Point: Raven Ablard

DISTRICT 3/9

CM Russell: Danielle Stark

Fergus: Megan Vincent & Jocelyn

Krogstad

Great Falls High:

Malta: Katie Smith

Moore: Mandy Eike

North Star:

DISTRICT 6/7

Arlee: Leslie Jackson

Columbia Falls: Lindsey Racioppi

Flathead: Karen Strong & Stacy

Hughes

Glacier: Kelly Byerley, Tyler Wells

Polson: Stephanie Anderson

Powell County: Kacie Perkins

Ronan: Katie Umbriaco

Stevensville: Amy Paxton

DISTRICT 11

Beaverhead: Kim Konen

Ennis: Jamie Diehl

Jefferson: Cassidy Parsons

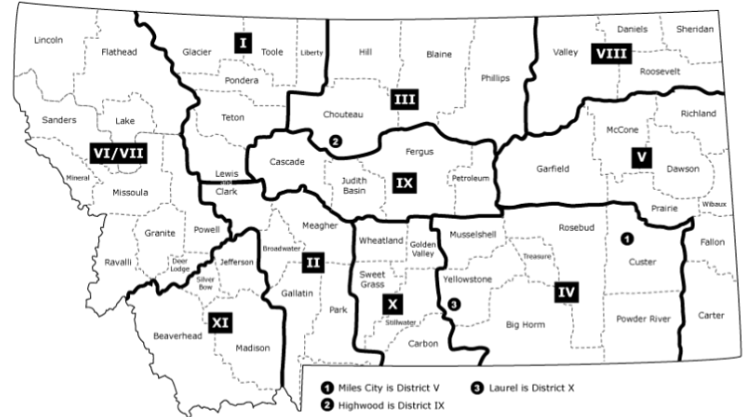
Sheridan: Joan Taylor

MONTANA FCCLA DISTRICTS

The State of Montana has been divided into **nine** districts: 1, 2, 3/9, 4, 5, 6/7, 8, 10, and 11.

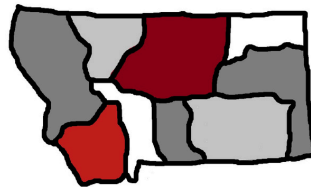
Each district elects a president that becomes a State Officer and serves on the State Executive Council.

Montana FCCLA can also have up to two National Officer Candidates.



BEING A DISTRICT OFFICER CAN HELP YOU:

- Meet new people and have fun
- Build your résumé
- Enhance your leadership skills
- Additional leadership training opportunities



HOW TO RUN FOR DISTRICT OFFICE:

- Learn what offices are available in your district and their duties. Consult your district constitution or ask your district president.
- Complete membership affiliation (all candidates must be members before running for office).
- Review the office requirements and eligibility. These can be found on the [Montana FCCLA website](http://www.mtfccla.org).
- Complete the online application; demographic and essay questions and a signature page. **Applications should be submitted two weeks prior to the district meeting.**
- Study for the written test. If your district offers online testing, this is completed the first week of October and the first week of November. Study materials are on the Montana FCCLA website.
- Prepare for the oral interview that will happen at the district meeting.



Submit district officer applications one week before your district meeting online at www.mtfccla.org

MONTANA CAREER & TECHNICAL STUDENT ORGANIZATIONS

(AKA CTSO'S)
↩



Business
Professionals
of America (BPA)



DECA - An
Association of
Marketing Students



SkillsUSA



Technology
Student
Association (TSA)



Family, Careers &
Community Leaders of
America (FCCLA)



The National FFA
Organization



The National HOSA
Organization

FCCLA EXCLUSIVE:

FCCLA is the only national Career and Technical Student Organization with family at its central focus.

STATE LEADERSHIP TEAM



GAYLA RANDEL

State Adviser

gayla.randel@mt.gov
FCS Programming



TRACEY EATHERTON

State Director

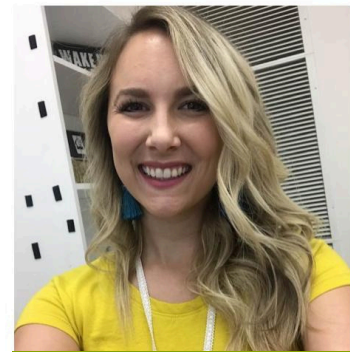
director@mtfccla.org
636-575-1751
FCCLA Programming and
Support



SHAE BRUURSEMA

**State Executive Council
Coordinator**

seccordinator@mtfccla.org
State Officer Programming



JORDAN COLLINS

ProStart Coordinator
jordan@mtfccla.org

ProStart Programming and
Support



DISTRICT DETAILS

My chapter is in this district:

My District President is:

My District President is a member of which chapter?

Who is the adviser to my District President?

My District Meeting for 2025 will be held when and where:

Two ideas I have to make my District Meeting awesome include:

Two members in my district from different chapters would be:

Someone I know who would be a great District Officer is:

2025–26 STATE THEME

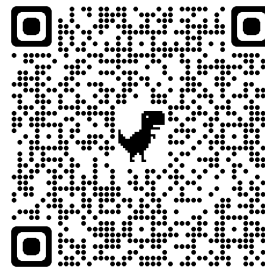


2025–26 STATE OUTREACH PROJECT



The 2025-26 State Outreach Project is Career Connection! Focusing on the National Program, Career Connection, work collaboratively with your fellow members to encourage others to explore and prepare for careers through outreach projects in your community.

Check out mtfccla.org for information about grants and cash prizes your chapter could be awarded at the State Leadership Conference!



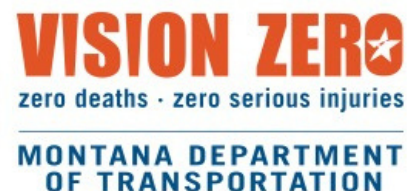
Submit Your Chapter's State Outreach Project Report Here!



2025–26 VISION ZERO COMMUNITY OUTREACH GRANTS & PROJECT AWARDS

Inattentiveness, carelessness, and driving speed accounted for over 50% of the crashes in the past 10 years on Montana roadways. The Montana Department of Transportation partners with Montana FCCLA to offer funding through Vision Zero in an effort to increase traffic safety through chapter outreach projects.

Chapters may apply for funds to support local projects in the fall and for cash awards in the spring.





CAREER CONNECTION

2025-26 MONTANA FCCLA STATE OUTREACH PROJECT

Leave a lasting legacy in your community as you improve your own employability skills and share your knowledge with others!

1

Improve your skills and knowledge with Career Connection curriculum in your chapter and:

- Explore potential careers and find options that are a great match for you!
- Develop skills and habits employers want!
- Learn strategies to share what you have learned about career exploration and preparation with others.

Chapter advisers: request your curriculum using the QR code by October 15.

Be sure to register up to two leaders for the Career Connection State Outreach Project Training at the Fall Leadership Rally



2

Develop your chapter's outreach project to share what you learned with others; mini-grants are available! Apply online by October 15 to fund your chapter's Career Connection project.

Some project ideas include:

- Career Fair
- Community Career Tours
- Mini Job Interviews
- Career Preparation Podcasts

3

Submit your State Outreach Project report online by March 1. The top three chapters win cash prizes!

Special thanks to our State Outreach Project partners:




MAKE AN IMPACT ON LOCAL TRAFFIC SAFETY





2025-26 VISION ZERO GRANTS



Priority application deadline: November 14
Final grant application deadline: December 5
Visit mtfccla.org for full details

 Any Montana FCCLA Chapter completing traffic safety programming in their community is encouraged to submit an activities report to be eligible for a cash award, even if your chapter did not receive a grant.

 If your chapter receives a Vision Zero traffic safety grant, this report is mandatory

 Offered through a partnership between the Montana Department of Transportation (MDT) and the Montana Family, Career, and Community Leaders of America (FCCLA)

Questions? Contact Sheila Cozzie, 406-444-7301 scozzie@mt.gov

Montana FCCLA Week of Service



MAKE A DIFFERENCE--STATEWIDE!

Montana FCCLA is offering chapter mini-grants for community outreach projects. All chapters are encouraged to participate and make a positive difference statewide! Consider utilizing YSA's [resources](#) to develop your project plan.

CHAPTER MINI-GRANT PROJECT REQUIREMENTS

- Chapter must be affiliated with Montana FCCLA
- Up to \$200 may be awarded to support supplies for a project addressing a need in the chapter's local community



EXPAND YOUR PARTICIPANTS

Projects must be youth-led and:

- Engage middle and high-school aged students
- Include non-members, students from low-income and diverse backgrounds, and students who are not usually asked to participate

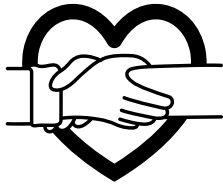


ALL THE DETAILS



October 15: Applications due on our [website](#)
December 1: Application results announced
March 1: Final report, photos, and receipts due.
Payments will be issued by late March.
Email director@mtfccla.org with any questions.





CHAPTER SERVICE HOURS

Did you know that Montana FCCLA chapters conducted over 16,000 service hours in the last year? Or, that several FCCLA members received college scholarships as a result of being able to report how much service they conducted?

Tracking service hours has numerous member and chapter benefits.

- Members have valuable data to include in scholarship and resume applications.
- Chapters have documented hours to use when promoting FCCLA in their local community
- Awards may be given to members based upon service and leadership
- Recognition individuals are eligible for Montana FCCLA awards

And, for Montana FCCLA, this data is an important component of our ability to sustain current funding and foster relationships with new partners.

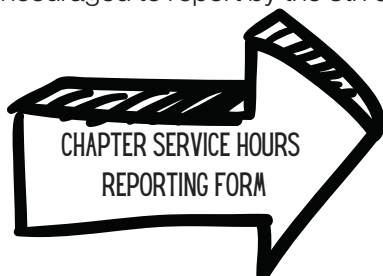
TRACKING AND REPORTING IS EASY

- Print the QR code and post
- Ask members to open the camera on a smartphone
- Members complete the report based on the service activity (see definitions above)

TIP: Remind members to document hours during chapter meetings.

TIP: Have a student officer responsible for tracking hours.

TIP: Although hours can be entered at anytime, chapters are encouraged to report by the 5th of each month.



TYPES OF SERVICE ACTIVITIES

- **Direct Service** - activities that require you to have direct contact with people.
- **Indirect Service** - your work behind the scenes to channel resources to the project rather than working directly with an individual who may need the service.
- **Advocacy** - service experience that requires you to lend your voice and talents to the effort to address a problem.
- **Leadership** - roles you serve that supports FCCLA programming at local, district, state and national levels.
- **Fundraising** - fundraising that support FCCLA chapter activities.
- **Work experience** - work you do that builds your human capital and prepares you for a future career; this can be work for pay or unpaid and should be related to a FCS Career Pathway.

MONTANA FCCLA SERVICE HALL OF FAME

The Montana FCCLA Service Hall of Fame is designed to:

- Encourage chapter submission of service hours through online reporting
- Recognize the top-serving/reporting chapters

The three chapters submitting the highest total number of service hours each quarter will be recognized in the Montana FCCLA Newsletter in September, March and June.

The three chapters with the highest percentage of submitted service hours per affiliated chapter member by March 1 will be awarded with a plaque on stage during the recognition session



MONTHLY CHAPTER PLAN

Three Chapter Goals:

Chapter Checklist:

- Member Recruitment
- Regular Chapter Meetings
- Service
- District & State Meeting Attendance
- Leadership Opportunities
- Public Relations

October

February

November

March

December

April

January

May



CHAPTER FOUNDATIONS

Membership

What activities can our chapter conduct to encourage new members?

Service

What activities can our chapter implement to help others in our community?

Vision Zero

What traffic safety projects might work in my community?

Leadership

What are two ways that I can push myself to grow my leadership skills in the coming year?

Teamwork

What can I contribute to my local FCCLA chapter team?

Fundraising

What activities would help our chapter raise money?



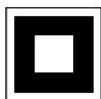
FCCLA Planning Process **Worksheet**



IDENTIFY CONCERNS



SET A GOAL



FORM A PLAN

- who
- what
- where
- when
- why
- how



ACT



FOLLOW UP

What could
have gone
better/what
did you
learn?



THE FCCLA PLANNING PROCESS

The planning process is a decision-making tool that supports the organization's overall philosophy about youth centered leadership and personal growth.

IDENTIFY CONCERNS



The circle represents a continuous flow of ideas and has no beginning or end. As a target, it symbolizes zeroing in on the one idea around which you would like to build a project.

Brainstorm concerns; evaluate listed concerns; narrow to one workable idea or concern.

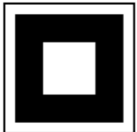
SET A GOAL



The arrow stands for deciding which direction you will take. It points toward the goal or end result.

Get a clear mental picture of what you want to accomplish; write it down; evaluate it.

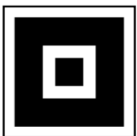
FORM A PLAN



The square represents the coming together of ideas - the who, what, where, when, and how of your plan.

Plan how to achieve goal; decide who, what, where, when, why, and how.

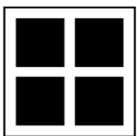
ACT



The different squares in this symbol represent the activities to be carried out to meet your goal. It represents acting out the plan.

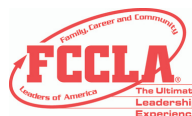
Carry out project.

FOLLOW UP



The broken squares suggest examining the project piece by piece. This symbol also represents a "window" through which to review and evaluate the plan.

Evaluate project; thank people involved; recognize participants.



PARLIAMENTARY PROCEDURE DEFINITIONS

Acclamation	An oral, or voice, vote	Postpone	Puts off a motion until a future time
Affirmation	"For" or "yes" vote	Previous Question	A call to end the discussion & vote on the pending motion; a second is required
Adjourn	To end the meeting	Putting the Question	When chair takes vote for & against a motion and announces the results
Agenda	Order of business for the meeting	Quorum	Minimum number of members that must be present to conduct the business meeting
Amendment	A change in or addition to the main motion; amendments can also be changed once	Second	When another member supports the motion
Chair, Chairperson	Person presiding at a meeting	Stating the Question	Chair restates the exact motion after the second & indicates it is open for debate
Debate	Discussion for or against the motion		
Division of the House	When a members disagrees with a voice vote & call for a counted vote; does not require a second		
Gavel	A tool for calling the meeting to order		
General (or unanimous consent)	If there are no objections, passing a motion without debate or vote		
Majority	Over half of the votes cast		
Methods of voting	<i>Voice vote</i> : aye & no, general consent; <i>Roll call</i> : raising hand or standing; <i>Ballot</i> : secret ballot, usually written or recorded by voting machine		
Minority	The smaller number, less than half		
Minutes	Written record of the meeting		
Motion	An idea brought before the group for consideration		
Parliamentarian	One who had knowledge of parliamentary procedure & is skilled in its practice		
Pending	Has not been voted on; is still "on the floor"		
Point of information	To ask for clarification		
Point of order	To correct an error in order or procedure		

Notes



PARLIAMENTARY PROCEDURE

Parliamentary Procedure is a set of rules for conduct at meetings that allows everyone to be heard and to make decisions without confusion.

PRINCIPLES

The four basic principles of parliamentary law are:

1. Courtesy and justice for all
2. One item of business at a time
3. The minority must be heard
4. The majority must prevail

TYPES OF MOTIONS

A motion is an idea brought before the group for discussion & decision.

The four basic types of motions are:

1. Main motion
2. Subsidiary motion
3. Privileged motion
4. Incidental motion

MAKING A MOTION

The main motion is used to get group approval for a new project or action. Use the following procedure:

1

The member rises & addresses the chair.

2

When recognized, the member begins the motion with these words: "I move..."

3

The chair will repeat the motion & ask for a second to make sure at least one more member is interested. Another member must say, "I second the motion" or "seconded."

4

If the motion is seconded, then, discussion may begin in advance of a vote.

5

If no one seconds the motion, it dies due to lack of a second.

VOTING ON A MOTION

The method of voting on any motion depends on the situation and the by-laws of policy of the organization. There are five methods used to vote by most organizations. They are:

1. By voice
2. By roll call
3. By general consent
4. By division
5. By ballot

GAVEL USAGE:



1

TAP:

Follows the announcement of adjournment, completion of a business item, or as a signal to members to be seated

2

TAPS:

The signal for all members to stand in unison on the third tap



Opening

MEETING CEREMONIES

PRESIDENT: (Give rap with gavel signaling officers and members to stand) "We are members of Family, Career and Community Leaders of America. Our mission is to promote personal growth and development through Family and Consumer Sciences Education."

OFFICERS: "Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge and career preparation."

MEMBERS: "As we work toward the accomplishment of our goals, we learn cooperation, take responsibility, develop leadership and give service."

PRESIDENT: "This meeting of the Montana Association of Family, Career, and Community Leaders of America is now in session. You may be seated."

Closing

PRESIDENT: (Give rap with gavel signaling officer and members to stand) "FCCLA members, we are challenged to accept the responsibility of making decisions that affect our lives today and the world tomorrow. Let us repeat our creed."

MEMBERS: "We are the Family, Career and Community Leaders of America. We face the future with warm courage and high hope. For we have the clear consciousness of seeking old and precious values. For we are the builders of homes, homes for America's future, homes where living will be the expression of everything that is good and fair, homes where truth and love and security and faith will be realities, not dreams. We are the Family, Career and Community Leaders of America. We face the future with warm courage and high hope."

PRESIDENT: "This meeting of the Montana Association of Family, Career, and Community Leaders of America is now in adjourned." (rap gavel once)





Meeting Agenda Form

Chapter Name: _____

Date: _____ Time: _____

Person Presiding: _____ Leadership Position: _____

Type of Session: ☐ Business Meeting ☐ Work Session ☐ Special Meeting/Program

Opening Ceremony

Determination of Quorum/Attendance: ☐ Roll Call ☐ Sign In

Minutes: ☐ Read ☐ Distribute ☐ Copies

Treasurer's Report

Committee Reports:

Person scheduled to report:

1. _____
2. _____
3. _____

Unfinished Business:

1. _____
2. _____
3. _____

New Business:

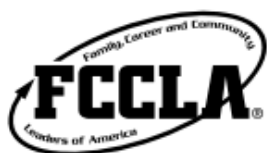
1. _____
2. _____
3. _____

Program

Announcements

Closing Ceremony

Adjournment



FCCLA Secretary's Record

Chapter Name: _____ Presiding Officer: _____

of members present: _____ Date: _____ Time: _____ Place: _____

Opening Ceremony: ☐ YES ☐ NO Quorum present: ☐ YES ☐ NO

Minutes of the previous meeting were read: ☐ YES ☐ NO Approved: ☐ YES ☐ NO

Corrections: ☐ YES ☐ NO Notes: _____

Treasurer's Report: ☐ YES ☐ NO Attached: ☐ Filed for audit: ☐ YES ☐ NO Balance on hand _____

Reports, Motions, Etc.	Motion by	Second	Results, Actions
------------------------	-----------	--------	------------------

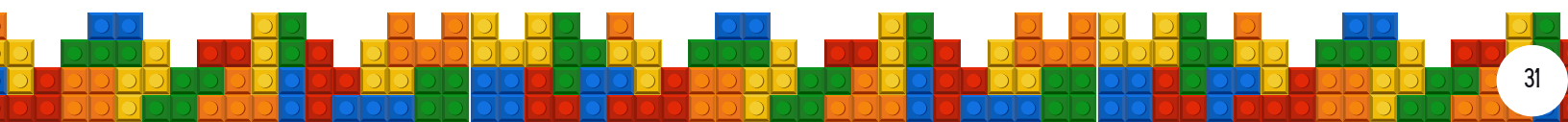
Committee Reports	Written reports attached <input type="checkbox"/>		
-------------------	---	--	--

Unfinished Business

New Business

Meeting adjourned at: _____ Submitted by: _____

Closing Ceremony: ☐ YES ☐ NO Position held: _____



Chapter Budget Template

FCCLA Chapter Budget Template

The use of this template is not required, but is provided as a resource. This template can be also used for the Chapter in Review STAR Events (Display and Portfolio). Adjust category labels, space, and page(s) as needed to document the flow of money in and out of the chapter budget for the current year. Update as needed.

Anticipated Budget as Approved by Chapter: July 1, 20__ to June 30, 20__

CHAPTER NAME _____

INCOME (All sources of anticipated income including membership dues, fundraisers, contributions, etc.)	Anticipated	Actual
Cash on hand from June 30 of previous year:		\$
Dues: _____ members @ \$_____ each	\$	\$
Fundraiser(s):		
•	\$	\$
•	\$	\$
Contribution(s):		
•	\$	\$
•	\$	\$
Additional Sources of Income:		
•	\$	\$
•	\$	\$
TOTAL	\$	\$

EXPENDITURES (Anticipated expenditures including dues, supplies, meeting and competitive event registrations, travel expenses, uniform costs, expenses for FCCLA Outreach project, etc.)	Anticipated	Actual
Dues:		
• Chapter: _____ members @ \$_____ each	\$	\$
• State: _____ members @ \$3 each	\$	\$
• National: _____ members @ \$9 each	\$	\$
	\$	\$
Chapter/Project Supplies:		
•	\$	\$
•	\$	\$
	\$	\$
Meeting Registrations:		
• DISCOVER Training	\$	\$
• Fall Leadership Conference	\$	\$
• Fall Rally	\$	\$
• National Cluster Meeting	\$	\$
• Region Events	\$	\$
• State Leadership Conference	\$	\$
• National Leadership Conference	\$	\$
• Culinary Camp	\$	\$
• Summer Leadership Camp	\$	\$
• Other	\$	\$
Other Expenses:		
	\$	\$
	\$	\$
TOTAL	\$	\$
ENDING BALANCE (Cash on hand for coming fiscal year)	\$	\$

WRITING MEDIA RELEASES

Your chapter and members are going to accomplish
great things!

Be sure you share the news with the media!

Use these tips and template to help your chapter communicate
with media in a professional manner

Make sure title
is concise but
eye catching

Make sure the media
release answers the
questions WHO, WHAT,
WHEN, WHERE, WHY

Attach photos to email
or include
downloadable link--
double check
permissions!

·Keep it short!
All paragraphs
should be 1-4
sentences

You'll want to send
within a few days of the
event.

This [sample press
release](#) may be helpful

·Try your best to keep the
press release to one
page
·See more tips [here](#)

The first paragraph should
tell the point of the story. For
example: On Sept. 15
FCCLA students went to
Billings....



Montana FCCLA

2025-26 Calendar of Events



September

- 1: Early registration ends for Fall Leadership Rally
- 8: Late registration ends for Fall Leadership Rally
- 15: Entry deadline for the chapter Bulletin Board contest and State Leadership Conference shirt contest
- 28-29: Fall Leadership Rally

October

- 15: State Outreach Project Career Connection and Montana Week of Service Chapter Mini-Grant applications due
- 15-19: Fall Leadership Institute, Orlando, FL
- 22-25 Fall Leadership Institute, Anaheim, CA

November

- 1: Adviser Academy Registration Closes
- 3: Chapter Adviser Summit registration opens
- 3: First Time Attendee CAS Scholarship application due
- 14: Vision Zero Priority Grants Due
- 15-19 Capitol Leadership Conference in Washington, D.C.

December

- 3: Family and Consumer Sciences Day
- 5: Vision Zero final grant due

January

- 15-22: State Leadership Conference early registration open
- 14-17 Chapter Adviser Summit, Washington, D.C.
- tba: State Executive Council Meeting
- January 23-31: State Leadership Conference late registration period
- January 31: State Leadership Conference registration closes

February

- 1: Montana National Officer Candidate Application Due
- 1: National Adviser Mentor Nominations Due
- 9-13: National FCCLA Week
- 15: Montana FCCLA and ProStart Award Applications Due (Scholarships, Chapter STAR, Ultimate Leader, Adviser Awards, First Time Attendee Scholarship)

March

- 1: Vision Zero, Families First, and Week of Service final project reports due
- 1: National Recognition Applications Due (Power of One, Scholarships, Award Applications)
- 19-20: State Leadership Conference, Bozeman

April

- 1: National FCCLA Adult Award Applications Due
- 1: Chapter Award Applications Due

May

- 31: Final Membership (25-26) Affiliation Deadline

June

- 1: National Leadership Conference Regular Registration Ends
- 1: National Leadership Conference Name Change/Substitution/Cancellation and Housing Deadline
- 2: National STAR Events Registration Added Late Fee of \$200 Per Team Begins
- 15: National Leadership Conference Full Payment Due

July

- July 6-10: National Leadership Conference, Washington, D.C.

OVERVIEW & IMPACT OF Family, Career and Community Leaders of America



Family, Career and Community Leaders of America (FCCLA) is a national nonprofit student organization that helps youth develop leadership and workplace skills to prepare for both college and careers through peer-to-peer education, community engagement, and the application of skills learned in the Family and Consumer Sciences (FCS) classroom.

FCCLA Engages:

- Students through career exploration and leadership development
- Teachers to support FCS education
- Business and industry leaders to enhance opportunities for members

FCCLA EMPOWERS STUDENTS TO:

- Balance career and family responsibilities
- Develop leadership skills
- Practice STEM skills
- Build technical skills in Family and Consumer Sciences related careers

FCCLA MEMBERS LEARN EMPLOYABILITY SKILLS BY:

- Developing teamwork, creativity, leadership, responsibility, and time management skills
- Practicing and demonstrating technical skills for FCS related careers
- Learning directly from industry professionals
- Exploring opportunities to practice and develop these skills

Citation: My College Options®/FCCLA research study (2023). National sample includes 15,548 high school FCS students and 360 FCS educators.

KEY DATA

237,000+

members annually

7,000+

Family and Consumer Sciences advisers

5,100+

chapters across the nation

5,400+

Competitive Event participants annually

17,000,000+

U.S. citizens on average are reached annually through community service and youth-led projects

\$13 Million+

in scholarships and awards provided annually

IMPACT FACTS

88% of FCCLA members have a 3.0 or higher GPA

81% of FCCLA members take advanced courses

51% of FCS teachers believe FCCLA helped foster better learning relationships with their students

47% of FCS teachers believe FCCLA has made teaching more meaningful and engaging to students



"Say YES! To FCS" See all the ways you can support FCS programs at www.FCSed.net.

FCCLA Opens Doors to College Scholarships



UP TO
\$29,000

PARTNER CONTEST AWARDS

\$17,500

PROGRAM AWARDS

\$17,000

YOUTH SCHOLARSHIPS

UP TO
60

SCHOLARSHIPS FOR THE SKILL
DEMONSTRATION AND CHALLENGE EVENTS

UP TO
664

INDIVIDUAL SCHOLARSHIPS AND AWARDS

OVER
\$13,000,000

SCHOLARSHIPS AWARDED

STAR Events Scholarships & Awards

- Auguste Escoffier School of Culinary Arts
- Culinary Institute of America
- The Culinary School of Fort Worth
- Johnson & Wales University
- National Association of Parliamentarians
- Sullivan University
- Zwilling J.A Henckles



"Say YES! To FCS" See all the ways you can support FCS programs at www.FCSed.net.

FCCLA CTE CAREER CLUSTER OPPORTUNITIES THROUGH FCS



Explore Career Clusters supported by FCCLA through FCS education, showcasing career opportunities that build real-world skills and prepare students for success in their future careers.

ARTS & DESIGN

The Arts & Design Career Cluster offers creative careers in fashion, interior design, visual and performing arts, and entertainment, focusing on functional, inspiring, and artistic designs that enrich and enhance lives.

Possible Careers Include:

- Art Therapist
- Commercial Designer
- Costume Designer
- Event Designer/Coordinator
- Fashion Designer
- Interior Designer
- Personal Stylist
- Residential Designer
- Space Planner
- Textile Designer

HOSPITALITY & TOURISM

The Hospitality & Tourism Career Cluster offers careers in managing restaurants, lodging, attractions, events, and travel, focusing on creating memorable experiences, exceptional service, and supporting the dynamic dining, travel, and entertainment industries.

Possible Careers Include:

- Event Planner
- Head Cook
- Hotel Manager
- Human Resources Specialist
- Nutritionist
- Park Ranger
- Restaurant Manager
- Sous Chef
- Theme Park Manager
- Travel Consultant



FINANCIAL SERVICES

The Financial Services Career Cluster offers careers in advising, planning, and managing personal finances, including budgets, investments, insurance, and retirement, helping individuals and families achieve financial security and navigate financial systems.

Possible Careers Include:

- Accountant
- Certified Financial Planner (CFP)
- Credit Counselor
- Digital Banking Specialist
- Financial Literacy Educator
- Insurance Agent
- Personal Banker
- Personal Financial Advisor
- Portfolio Manager
- Tax Advisor

EDUCATION & TRAINING

The Education & Training Career Cluster offers careers in teaching, administration, and instructional support, inspiring learners of all ages, fostering growth, and shaping future generations through knowledge and workforce readiness.

Possible Careers Include:

- Academic Dean
- Behavior Specialist
- College or University Professor
- Curriculum Developer
- Education Researcher
- eLearning Specialist
- Guidance Counselor
- School Principal
- School Teacher
- Superintendent

HUMAN SERVICES

The Human Services Career Cluster offers careers in counseling, mental health, personal care, and advocacy, addressing personal and societal needs to improve well-being and make a meaningful impact on individuals and communities.

Possible Careers Include:

- Art or Music Therapist
- Childcare Worker
- Cosmetologist
- Hairstylist
- Life Coach
- Nonprofit Director
- Personal Trainer
- Psychologist
- School Counselor
- Social Worker

PUBLIC SERVICE

The Public Service Career Cluster offers careers in public health, emergency services, social services, and government, focusing on community needs, vital resources, and improving quality of life with leadership and compassion.

Possible Careers Include:

- Accessibility Specialist
- City Planner
- Disease Prevention Specialist
- Environmental Health Specialist
- Epidemiologist
- Housing Specialist
- Human Services Director
- Social Worker
- Transportation Coordinator
- Youth Program Director

COMMON ACRONYMS AND WHAT THEY STAND FOR

AAFCS: American Association of Family and Consumer Sciences

ACTE: Association for Career and Technical Education

COA: Certificate of Achievement

CTSO: Career and Technical Student Organization

FCS: Family and Consumer Sciences

FCCLA: Family, Career, and Community Leaders of America

MAFCS: Montana Association of Family and Consumer Sciences

MACTE: Montana Association for Career and Technical Education

NFC: National Fall Conference

NLC: National Leadership Conference

NRA: National Restaurant Association

OPI: Office of Public Instruction

SEC: State Executive Council

SLC: State Leadership Conference

SOP: State Outreach Project



MONTANA
STATE ASSOCIATION