

NATIONAL LEADERSHIP CONFERENCE

REGISTRATION GUIDE



July 6-10

Washington, D.C.

Montana FCCLA Registration Guidelines



MONTANA
STATE ASSOCIATION

NLC Registration Timeline

Date	What	Where
March 2	Conference Registration Opens Visit the website for full information and agenda	Portal
March 2	Housing Website Opens	Link emailed after registration is completed
May 1	Optional online STAR Events Orientation Available	Student Portal under the Surveys and Applications tab
May 7	Competitive Events Registration Due	Portal
May 8	Complete the Montana FCCLA NLC Chapter Confirmation Form and optional pin form	Google Form
May 13	Room Cancellation for unneeded rooms is due to avoid late fees	Housing block site (check email after registering)
June 9	All lodging reservations must be finalized	Housing block site (check email after registering)
June 15	Confirm NLC STAR Events Schedules	Portal under Meetings & Events > Confirm STAR Competition
June 15	Confirm NLC STAR Events Volunteer Schedules	Meetings & Events > Volunteer Confirmation
June 19	Check payment or credit card authorization form due to hotels	Your hotel
June 25	Registration payment due to avoid late fees	Portal



CHOOSING THE BEST HOTEL OPTION



Prior to March 2: Determine Your Priorities. On a scale of 1-5, with 5 being most important and 1 being least important, rate each of these factors to indicate their importance to your chapter:

- Proximity to the Convention Center
- Nightly cost
- Amenities
- Room size
- Nearby restaurants



Consider the information included in the hotel map and hotel at a glance. Choose five hotels that meet your needs and add them to the table below. Analyze the hotel information, and for each hotel you listed, score the hotel from 1-5 with 5 being highest and 1 being lowest. Use an app such as Google Maps to research restaurant options nearby.

After scoring, total each row. The hotel with the highest score will likely best meet your needs, and you are now prepared for when the lodging block opens with your top choice as well as alternatives, if needed.

Hotel	Proximity to Convention Center	Cost	Amenities	Room Size	Nearby Restaurants	Total Score	Final Rank (1-5)

- **On March 2, log on to the membership portal at fcclainc.org.** Choose “Meetings and Events” then “National Leadership Conference”. Complete the registration process for the chapter adviser attending.
- **Once the chapter adviser is registered, check your email.** You will receive a message with a link and instructions to complete lodging reservations. Make those reservations for your entire chapter.
- **After securing the lodging arrangements, you have until May 7 to finishing registering your chapter members and chaperones.** Remember there are many participation options, including Skill Demonstration Events and Challenge Tests with limited availability and first-come, first-served policies.
- **It is important to list names the same on both the conference registration and the hotel reservations.** National FCCLA will be confirming all registered attendees have reservations within the lodging block, and that all in the lodging block are registered for NLC.

MONTANA TRADING PINS



Get to know other attendees while collecting a trading pin from each state!

Pins are available for preorder by May 8.

You may pick up at the state meetings.

Please complete the form to order pins and help us track NLC participation by May 10!

Each chapter is required to complete the National Leadership Conference Chapter Information form even if the adviser is not attending NLC as MT FCCLA needs additional information on chaperones filling in for advisers.

Download the NLC Conference App for information about sessions, presenters, and events at NLC!





CONFERENCE DETAILS

While at NLC, plan to attend all three Montana FCCLA State Meetings. They will be held on July 6, 7, and 10, with more information coming soon!

DRESS CODE



The National FCCLA Dress Code will be strictly enforced:

Reminder: NO khaki at NLC!

Business casual dress or the National FCCLA dress code must be followed during state meetings.

Remember to bring comfortable walking shoes, sunglasses, sunscreen, water bottle, cell phone, photo ID, ATM card, camera, and small snacks.

SHIPPING

Ship directly to the hotel where you are staying. Addresses are found on the next page.

Please ship 2-3 days before your arrival.

Call your hotel to ask about fees and pick up arrangements.

To ship materials home:
- UPS and FedEx store locations are within one block of the hotel.
- If you have a prepaid label, the hotel does have a FedEx drop off location.

STAR EVENTS

Please consider volunteering to help with STAR Events! Montana FCCLA must provide one volunteer per every three entrants, and it is a great way to learn more about participating! If you have not signed up to volunteer but would like to, please contact Tracey.

Competition Information

Important information is available on the National FCCLA website. Review information specific to your event!



STAR Events competitors have **two actions** to take through the portal by **June 16**.

1) STAR Events Online Orientation Form: In the FCCLA Student Portal under the Surveys and Applications tab. This will be available after May 1 and is optional but recommended.

2) Confirm NLC STAR Events Schedules: In the FCCLA Portal under Meetings & Events > Confirm STAR Competition. This will be available June 3

You may add orders for special events and other items to your registration in the portal. Be sure to complete the required forms for both student members and adults! They will be required at registration pick-up.

For complete details regarding NLC, visit the National FCCLA website





WASHINGTON, D.C TRAVEL TIPS

Did you know 2026 marks the 250th birthday of Washington DC? There is a website packed full of information about the celebrations! Visit dc250.us to learn more about all the details!

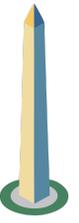
Washington, D.C. and the surrounding areas have an extensive and affordable metro system. Learn more at their [website](#).

Many vendors will not accept cash; be prepared with a card or digital payment method.

Most of the museums and monuments offer free admission. Notice there is time on the conference agenda for sightseeing on July 9, when attendees will already be close to many of the attractions.

Tracey's pick--a great way to see my favorite places in DC is a hop on-hop off tour! Some you might like include the [Old Town Trolley](#) and the [Big Bus Tour](#).

For more great ideas, check out the [Washington, D.C. tourism website](#).



IMPORTANT TRAVEL INFORMATION



Flying to NLC? **All travelers 18+ must have a Real ID, passport, or TSA-approved ID to board a domestic flight.**

Look for a star on your license.

Students under 18 don't need ID if traveling with an adult who has one.

Check now to avoid travel issues!

